

PRIZE GAMING PERMIT APPLICATION

(FOR USE BY THOSE OCCUPYING / PROPOSING TO OCCUPY PREMISES WHERE FACILITIES FOR GAMING WITH PRIZES WILL BE MADE AVAILABLE)

Please refer to guidance notes at the back of this form before completing

<p>To: Licensing Unit Rochford District Council 3 – 19 South Street Rochford SS4 1BW</p>	
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SECTION A – What do you want to do?

1. Apply **to convert** an existing Section 16 permit issued under the Gaming Act 1968, into a prize gaming permit
(if you choose this option then please complete sections B, D and E)
2. Apply for a **new** prize gaming permit
(if you choose this option then please complete sections B, D and E)
3. Apply for **renewal** of a prize gaming permit
(if you choose this option then please complete sections C, D and E)
4. Request that the licensing authority **changes the name** on the permit due to the existing permit holder’s change of name or wish to be known by another name
(if you choose this option then please complete sections C, D and E)

SECTION B – Application for grant (includes both new and conversion applications)

5. Do you have an existing Section 16 permit issued under the Gaming Act 1968? YES
6. If ‘yes’ permit should be enclosed or state the reason why not. Permit enclosed
(Please keep a copy of the permit on the premises to which it relates)
.....
7. Are you aware of any premises licence, issued under the Gambling Act 2005, which exists in relation to the premises to which this application relates? YES / NO*
If ‘yes’ please provide details (e.g. premises licence number):
8. Are you aware of any club gaming permit, issued under the Gambling Act 2005, which exists in relation to the premises to which this application relates? YES / NO*
If ‘yes’ please provide details (e.g. club gaming permit number):
*(*Delete)*

SECTION C – Application for renewal or to change of name of permit holder

- 9. What is the name of the existing permit holder?
- 10. What is the number of the existing permit?
- 11. What name change is requested by the permit holder?
- 12. Why is this change of name being requested?
- 13. Existing permit enclosed (or state the reason why not). * Permit enclosed
(* Please keep a copy of the permit on the premises to which it relates)

SECTION D – General Information

- 14. Name of premises:
- 15. Address of premises:
- 16. Telephone number of premises:
- 17. Name of applicant:
- 18. Address of applicant:
- 19. Telephone number (daytime) of applicant:
- 20. E-mail address of applicant:
- 21. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant:
- 22. Please specify the nature of the gaming for which the permit is sought:

Section E – Fee and Signature(s)

I enclose a sum of £
(cheques should be made payable to Rochford District Council)

I confirm that I occupy / propose to occupy the premises to which this application relates.

I confirm that I am 18 years of age or older.

Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.

Signed Dated:

Print Name:..... Capacity:

Guidance notes:

1. This form can be used for an application for conversion of an existing permit issued under section 16 of the Lotteries & Amusements Act 1976, for the grant or renewal of a prize gaming permit under the Gambling Act 2005 or to change the name of the holder of such a permit.
2. A permit cannot be transferred. A change of name is only permitted where the permit holder changes his / her name or wishes to be known by another name.
3. Section 288 Gambling Act 2005 defines gaming as prize gaming for the purposes of the Act if neither the nature nor the size of a prize played for is determined by reference to -
 - (a) the number of persons playing; or
 - (b) the amount paid for or raised by the gaming.”
4. A prize gaming permit is granted subject to the following statutory conditions under Section 293 Gambling Act 2005:
 - a) Compliance with such limits as may be prescribed in respect of participation fees (and those limits may, in particular, relate to players, games or a combination; and different limits may be prescribed in respect of different classes or descriptions of fee);
 - b) All the chances to participate in a particular game must be acquired or allocated on one day and in the place where the game is played; the game must be played entirely on that day, and the result of the game must be made public-
 - (i) in the place where the game is played, and
 - (ii) as soon as is reasonably practicable after the game ends, and in any event on the day on which it is played;
 - c) A prize for which a game is played, or the aggregate of the prizes for which a game is played-
 - (i) where all the prizes are money, must not exceed the prescribed amount, and
 - (ii) in any other case, must not exceed the prescribed value;
 - d) Participation in the game by a person does not entitle him or another person to participate in any other gambling (whether or not he or the other person would also have to pay in order to participate in the other gambling).

The ‘prescribed’ ‘amount’ and ‘value’ are set-out in regulations available via <http://www.opsi.gov.uk> or from the Gambling Commission’s website.
5. A permit’s duration is for 10 years. A renewal application must be made 2-6 months before the expiry date of the permit.
6. The fee for conversion of an existing Section 16 permit is £100; for grant of a new permit is £300 and for a change of name is £25.
7. Applicants should be aware that this Licensing Authority has published a ‘Statement of Principles’ under Schedule 10 paragraph of the Gambling Act 2005. The Statement of Principles is contained within the authority’s Statement of Licensing Policy (Gambling Act 2005) which can be viewed via this authority’s website or at the council’s offices at 3 – 19 South Street, Rochford, SS4 1BW during normal working hours.
8. The licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonably practicable after that decision to grant / refuse has been made.
9. The information provided in any application will be held by the council on computerised and manual files and may also be disclosed to other departments within the council or other organisations, but only in order to ensure compliance with relevant legislation or to detect and prevent fraud or a crime.