

Gritting and Sanding

Guidance Notes

In the event of snowfall or heavy frost and ice the following work will be undertaken in order of priority using Staff employed by SUEZ (Street Cleansing Services Contractor), Street Scene and Open Spaces Officers and the Council's Caretakers. The staff will be assigned by RDC except for Leisure Centres which should be undertaken by the Occupiers.

During periods of heavy snow and severe winter conditions SUEZ and any other contractor assigned to ground maintenance, staff will be diverted from their normal duties to assist in salting or snow clearance operations. In the event that the refuse service is suspended, an agreement is in place with SITA that additional staff will be redeployed on salting or snow clearance operations.

Monday to Friday by the Council Office and Civic Suite Caretakers

- The spreading of grit salt to all entrances, exits, car parks and pathways at the Council's offices in Rochford and Rayleigh. Transportation staff to assist at Rayleigh Offices as required. If for any reason the Caretakers are unable to complete these tasks Street Scene and Open Spaces staff may be re-assigned.

Monday to Friday by the Ground Maintenance or assigned contractors staff under the instruction of the Open Spaces Manager

- Spreading of grit salt at all entrances, exits and roadways at the Council's Cemeteries. (**Annex 1**)
- Spreading of grit salt at all entrances and exits to the Council's parks and open spaces where access is urgently needed (i.e. where Pavilions are used by Play Groups). (**Annex 2**)
- Erect 'Danger Thin Ice' signs as conditions require, at the Council's water features. The signs will be bolted to lifebuoy holder stands and will be inspected on a daily basis and are to remain in place until the following March. (**Annex 3**).

Seven days a week by SITA in priority order under the instruction of the Street Scene Officers

- Spreading of grit salt at all entrances and exits and around the ticket machines to all of the Council's Pay & Display and identified Car Parks. (**Annex 4**)
- Spreading of grit salt on the access paths to all of the Council's Public Conveniences. (**Annex 5**)

Monday to Friday by SITA in priority order as requested by ECC Highways and under the direction of Street Scene Officers

SUEZ will deploy the Street Cleansing operatives in the first instance and only use the recycling and refuse staff if the collection service has been suspended.

- The Zone 1 Footways as identified in Appendix B to the Memorandum of Understanding with Essex County Council. (**Annex 6**)

ECC contractor Ringway on instruction from ECC Highways

- The Zone 1 Footways as identified in Appendix B to the Memorandum of Understanding with Essex County Council. (**Annex 7**)

Monday to Friday by Street Scene and Open Spaces Officers

- Spreading of grit salt to the access road to the Freight House and the entrance and ramp to the Freight House Car Park, plus the stairs from Bradley Way. (This is not included in any contract and is in addition to any works undertaken by Network Rail who own the approach road and adjacent public car park).

Car Parks

- Reports on the state of the car parks will be obtained by Street Scene officers and they will instruct the contractor to undertake clearance work. The contractor will push the ice and snow into bays to allow it to melt.
- Depending on the availability of staff and plant, the Street scene and Open Spaces Officers will grit and salt the car parks Monday to Friday.
- Hockley Woods's car park will not be mechanically cleared. The decision to close will be decided by the Open Spaces Manager on the grounds of public safety.
- If the snow is too severe then a Corporate decision, initiated by the Transportation Manager, will need to be made to close all or a number of car parks on the grounds of public safety. However practically this would be difficult to manage and enforce.

Annex 1 – Cemeteries

- Hall Road Cemetery, Rochford
- Rayleigh Cemetery, Rayleigh

Annex 2 – Parks, Playing Fields and Open Spaces

- Ashingdon Recreation Ground, Ashingdon Road, Rochford
- Rochford Recreation Ground, Stambridge Road, Rochford
- Fairview Recreation Ground, Victoria Road, Rayleigh
- John Fisher Recreation Ground, Little Wheatley Chase, Rayleigh
- Hullbridge Recreation Ground, Pooles Lane, Hullbridge
- Great Wakering Recreation Ground, High Street, Wakering
- Canewdon Recreation Ground
- Cherry Orchard Country Park car park

Annex 3 – Council’s Water Features

- Rochford Reservoir, Bradley Way, Rochford
- Brooklands, Hockley Road, Rayleigh
- Sweyne Park, Down Hall Park Way, Rayleigh
- Little Wheatley, Little Wheatley Chase, Rayleigh
- Cherry Orchard Country Park

Annex 4 – Council’s Pay & Display and Identified Car Parks

- Back Lane, Rochford
- Old Ship Lane, Rochford
- Golden Cross Parade, Ashingdon Road, Rochford
- Southend Road, Hockley

- Webster's Way, Rayleigh
- Castle Road, Rayleigh
- Bellingham Lane, Rayleigh
- Mill Hall, Bellingham Lane, Rayleigh
- The Market, Hockley Road, Rayleigh
- The Approach, Rayleigh
- Front and Rear of Civic Suite, Hockley Road, Rayleigh
- Oxford Parade Ashingdon
- Freight House Rochford.

Annex 5 – Council's Public Conveniences

- High Street, Wakering
- Back Lane, Rochford
- Southend Road, Hockley
- Crown Hill, Rayleigh
- Ferry Road, Hullbridge
- Hockley Woods, Main Road Hockley

Annex 6 – Memorandum of Understanding with Essex County Council

Zone 1 – Footways

1. Rayleigh	Eastwood Road (Queens Road to High Street)
	High Street (Castle Road to Hockley Road)
	Webster's Way
	Crown Hill (High Street to Railway Station)
	Church Street
	Bellingham Lane
	Hockley Road (Webster's Way to Sweyne Court)
2. Rochford	West Street
	South Street
	North Street
	East Street
	Weir Pond Road

Annex 7 – Memorandum of Understanding with Essex County Council

Ringway under Essex County Council’s direction, will grit the following footways. SUEZ will assist if a request is made to the Street Scene Team by Essex County Council.

Zone 1 – Footways

1. Hockley	Main Road (Costcutters to Spa Public House)
	Spa Road (Spa Public House to Eldon Way)
	Broad Parade (Shopping area only)
	Southend Road (Spa Public House to Library)
	Spa Road/Greensward Lane on slopes under the railway bridge
2. Hullbridge	Ferry Road (Malyons Lane to Ambleside Gardens)
	Ferry Road (Wallace Close to Pooles Lane)
3. Rayleigh	London Hill
	London Road (The Approach to Creswick Avenue) – Footpath Only
	London Road (Danbury Road to Grange Gardens)
	London Road (Ronald Drive to Leonard Drive)
	Rawreth Road (in vicinity of Hambro Parade shops)
	The Chase/Grove Road (in vicinity of shops No. 75-77)
	The Chase Shops -Footpath only
	Eastwood Road/The Chase (in vicinity of shops- Footpath only)
	Hilary Stores, Bull Lane (in vicinity of shops) - Footpath only
4. Rochford	Golden Cross Parade, Ashingdon Road
	Anne Boleyn Parade, Southend Road – Footpath only
	Ashingdon Post Office, Ashingdon Road (in vicinity of shops – Footpath only)
5. Wakering	Great Wakering High Street (Crouchmans Avenue to Church)



Rochford District Council
Council Offices South Street
Rochford Essex SS4 1BW
Phone: 01702 546366
customerservices@rochford.gov.uk
Website: www.rochford.gov.uk