

COMMERCIAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Hire of Windmill					
	For commercial use - 1 hour session on one floor	Standard	35.32	36.42	3.1%
	For commercial use - all day (7.5hr)	Standard	90.34	93.14	3.1%
	For non - commercial use - 1 hour session on one floor	Standard	17.66	18.21	3.1%
	For non - commercial use - all day (7.5hr)	Standard	44.15	45.52	3.1%
Wedding Hire - Windmill					
	Mondays - Fridays Inclusive (am)	Standard	220.00	227.00	3.2%
	Mondays - Fridays Inclusive (pm)	Standard	330.00	340.00	3.0%
	Saturday, Sunday and Bank Holidays	Standard	440.00	454.00	3.2%
	Chair Cover Hire including sashes	Standard	66.00	68.00	3.0%
Wedding Hire - Old House					
	Mondays - Fridays Inclusive (am)	Standard	315.00	325.00	3.2%
	Mondays - Fridays Inclusive (pm)	Standard	420.00	433.00	3.1%
	Saturday, Sunday and Bank Holidays	Standard	525.00	541.00	3.0%
	Hire of Chair Sashes	Standard	52.50	54.00	2.9%
	Hire of Bridal Suite (2 hours)	Standard	105.00	108.00	2.9%
	Hire of ground floor reception room (2 hours)	Standard	105.00	108.00	2.9%
	Corkage fee (per bottle)	Standard	9.00	9.00	0.0%
Wedding Decoration Packages - Rayleigh Windmill & Old House					
	Item				
	Floral Centrepiece	Standard	-	50.00	0.0%
	Wreaths	Standard	-	25.00	0.0%
	Candles and table confetti	Standard	-	15.00	0.0%
	Package Options				
	Floral Package - centrepiece and wreaths	Standard	-	67.50	0.0%
	All items package (all items listed)	Standard	-	80.00	0.0%
Sewer Clearances					
	Cost of works apportioned to number of properties affected, with minimum charge of:	Non-Vatable	37.60	38.77	3.1%

COMMERCIAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Transportation					
Car Parks					
Websters Way/Mill Hall/Old Ship Lane					
Up to 1/2 hour	Inclusive		0.70	0.70	0.0%
Up to 1 Hour	Inclusive		1.20	1.20	0.0%
Up to 2 Hours	Inclusive		2.00	2.00	0.0%
Up to 3 Hours	Inclusive		2.90	2.90	0.0%
Up to 4 Hours	Inclusive		3.70	3.70	0.0%
Hockley Woods					
Up to 1 Hour	Inclusive		0.30	0.30	0.0%
Up to 2 Hours	Inclusive		0.50	0.50	0.0%
Up to 3 Hours	Inclusive		0.70	0.70	0.0%
Up to 4 Hours	Inclusive		1.50	1.50	0.0%
All Day	Inclusive		3.00	3.00	0.0%
Annual Season Ticket	Inclusive		500.00	500.00	0.0%
Admin Fee for Refund of Season Ticket	Inclusive		30.00	30.00	0.0%
Cherry Orchard Country Park					
Up to 1 Hour	Inclusive		0.30	0.30	0.0%
Up to 2 Hours	Inclusive		0.50	0.50	0.0%
Up to 3 Hours	Inclusive		0.70	0.70	0.0%
Up to 4 Hours	Inclusive		1.50	1.50	0.0%
All Day	Inclusive		3.00	3.00	0.0%
Annual Season Ticket	Inclusive		50.00	50.00	0.0%
Admin Fee for Refund of Season Ticket	Inclusive		30.00	30.00	0.0%
The Market/Castle Road/Bellingham Lane/Southend Road/Freight House/Back Lane					
Up to 1/2 hour	Inclusive		0.70	0.70	0.0%
Up to 1 Hour	Inclusive		1.20	1.20	0.0%
Up to 2 Hours	Inclusive		2.00	2.00	0.0%
Up to 3 Hours	Inclusive		2.90	2.90	0.0%
Up to 4 Hours	Inclusive		3.70	3.70	0.0%
Up to 5 Hours	Inclusive		4.00	4.00	0.0%
All Day	Inclusive		5.50	5.50	0.0%
The Approach					
Day Ticket	Inclusive		5.50	5.50	0.0%

COMMERCIAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Season Tickets					
The Approach, Rayleigh					
Quarterly	Inclusive		204.00	204.00	0.0%
Annual	Inclusive		714.00	714.00	0.0%
Admin Fee for Refund of Season Ticket	Inclusive		30.00	30.00	0.0%
All RDC Car Parks Excluding The Approach, Rayleigh, Freight House and Old Ship Lane, Rochford					
Quarterly	Inclusive		245.00	245.00	0.0%
Annual	Inclusive		816.00	816.00	0.0%
Admin Fee for Refund of Season Ticket	Inclusive		30.00	30.00	0.0%
Market Traders					
Valid for 3 months Tuesdays at the Freight House car park, Rochford and Wednesdays in the Market car park, Rayleigh			104.00	104.00	0.0%
Valid for 3 months on Tuesdays at the Freight House car park, Rochford only			52.00	52.00	0.0%
Valid for 3 months on Wednesdays at the Market car park, Rayleigh only - £52	Inclusive		52.00	52.00	0.0%
Mobile Phone Payment					
Transaction fee (charged by 3rd party)	Inclusive		0.20	0.20	0.0%
Text Receipt (Can opt out online)	Inclusive		0.10	0.10	0.0%
Text Reminder (Can opt out online)	Inclusive		0.10	0.10	0.0%
Penalty Charge Notices					
Higher Penalty Charge:-					
If paid within 14 days	Non-Vatable		35.00	35.00	0.0%
If unpaid after 14 days	Non-Vatable		70.00	70.00	0.0%
If charge certificate issued	Non-Vatable		105.00	105.00	0.0%
If traffic enforcement centre involved	Non-Vatable		114.00	114.00	0.0%
Lower Penalty Charge:-					
If paid within 14 days	Non-Vatable		25.00	25.00	0.0%
If unpaid after 14 days	Non-Vatable		50.00	50.00	0.0%
If charge certificate issued	Non-Vatable		75.00	75.00	0.0%
If traffic enforcement centre involved	Non-Vatable		84.00	84.00	0.0%
Commercial Parking					
Commercial use of an off-street parking space (per bay)					
Day 1: £20.00 for the first bay, £7.50 for any further bays	Inclusive		20.00	20.00	0.0%
Day 2 onwards: £7.50 per bay, per day	Inclusive		7.50	7.50	0.0%

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Inclusive	The VAT charge is included in the published fee
X%	VAT needs to be added to the published fee at the rate stated.
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COMMUNITY / HOUSING SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Factual Statements					
	Research or completion of works in default of a notice period per hour (min charge - 1hr)	Non-Vatable	50.70	52.27	3.1%
	Section 28(9) of Health and Safety at Work etc Act 1974 - per hour	Non-Vatable	50.70	52.27	3.1%
Requests for Environmental Information					
	Up to 4 hours	Standard	202.90	209.19	3.1%
	Per hour thereafter	Standard	50.70	52.27	3.1%
Housing					
	Improvement and Prohibition Notices	Non-Vatable	475.80	490.55	3.1%
	Key-worker Sales Certificate	Inclusive	73.20	75.47	3.1%
	Property Inspection report to support Visa applications.	Non-Vatable	190.30	196.20	3.1%
	Ready to Rent	Non-Vatable	151.10	155.78	3.1%
	Charge for Service of Enforcement Notice		475.80	490.55	3.1%
Park Home Site licencing					
	Annual Fee				
	1-25 pitches	Non-Vatable	339.52	350.04	3.1%
	26-99 pitches	Non-Vatable	466.19	480.64	3.1%
	100-199 pitches	Non-Vatable	603.32	622.02	3.1%
	200+ pitches	Non-Vatable	739.33	762.25	3.1%
	Fee for New Licence				
	1-25 pitches	Non-Vatable	531.66	548.14	3.1%
	26-99 pitches	Non-Vatable	658.33	678.74	3.1%
	100-199 pitches	Non-Vatable	874.32	901.42	3.1%
	200+ pitches	Non-Vatable	1,072.65	1,105.90	3.1%
	Fee for Transfer of Licence	Non-Vatable	143.32	147.76	3.1%
	Fee for Deposit of Site Rules				
	1-25 pitches	Non-Vatable	151.64	156.34	3.1%
	26-99 pitches	Non-Vatable	169.20	174.45	3.1%
	100-199 pitches	Non-Vatable	177.52	183.03	3.1%
	200+ pitches	Non-Vatable	185.85	191.61	3.1%
	Enforcement Notice (per notice)	Non-Vatable	472.48	487.13	3.1%
Houses in Multiple Occupation					
	Fee for Mandatory Licensing of Houses in Multiple Occupation (N.B. HMOs owned by a Registered Charity are exempt):				
	Up to 5 bedrooms	Non-Vatable	370.10	381.57	3.1%
	For each additional bedroom	Non-Vatable	58.10	59.90	3.1%
	Renewal of License	Non-Vatable	50% of Fee	50% of Fee	
Other Charges					
	Insect identification	Standard	10.40	10.72	3.1%
Food					
	FHRS re-rating inspection	Non-Vatable	126.50	130.42	3.1%
Funerals Administration					
	Public Health Act Funerals administration Fee	Standard	565.86	583.40	3.1%
Other Establishments					
	Acupuncture, tattooing, semi-permanent skin colouring, cosmetic piercing & electrolysis	Non-Vatable	220.70	227.54	3.1%

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DEMOCRATIC SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Council Minutes Etc.					
	Parish List - Yearly Charge	Non-Vatable	184.00	189.70	3.1%
	Council - Yearly Charge	Non-Vatable	121.30	125.06	3.1%
	Council - Per Meeting	Non-Vatable	22.00	22.68	3.1%
	Committee - Yearly Charge	Non-Vatable	238.40	245.79	3.1%
	Committee - Per meeting	Non-Vatable	37.60	38.77	3.1%
	Sub Committee - Yearly Charge	Non-Vatable	135.90	140.11	3.1%
	Sub Committee - Per meeting	Non-Vatable	22.00	22.68	3.1%
	Committee report background papers				
	Inspection fee (per item)	Non-Vatable	2.00	2.06	3.1%
Member Training					
	Charge for Parish Officers to attend RDC training courses (per person per session)	Standard unless Statutory when exempt	40.90	40.90	0.0%
	Charge for local authority Officers to attend RDC led training courses (per person per session)	Standard unless Statutory when exempt	46.00	46.00	0.0%
Copy Documents					
	(VAT absorbed on items under £1.00 - VAT to be added in other cases)				
	A4 Copy per Sheet	Standard	0.10	0.10	3.1%
	A3 Copy per Sheet	Standard	0.30	0.31	3.1%
	A2 Copy per Sheet	Standard	0.50	0.52	3.1%
	A1 Copy per Sheet	Standard	1.60	1.65	3.1%
	A0 Copy per Sheet	Standard	2.90	2.99	3.1%
	Photocopying for voluntary groups	Standard			
			Actual cost + 20% for basic items. Bespoke work costed per job.		
	Letter of confirmation of registration on electoral register	Inclusive	16.80	17.32	3.1%

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ENVIRONMENTAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Football					
	Alternative use of pitch - Sat	Non-Vatable	812.60	837.79	3.1%
	Alternative use of pitch - Sun	Non-Vatable	874.10	901.20	3.1%
Casual Lettings Including Pavilion					
	Adults Sat	Standard	118.20	121.86	3.1%
	Adults Sun	Standard	132.80	136.92	3.1%
	Juniors Sat	Standard	79.40	81.86	3.1%
	Juniors Sun	Standard	87.80	90.52	3.1%
Established Junior Pitches					
	Alternative use of pitch - Sat	Non-Vatable	380.60	392.40	3.1%
	Alternative use of pitch - Sun	Non-Vatable	407.80	420.44	3.1%
Mini Football					
	Alternative use of pitch - Sat	Non-Vatable	321.00	330.95	3.1%
	Alternative use of pitch - Sun	Non-Vatable	379.50	391.26	3.1%
	<i>NOTE: Fees may be reduced where clubs undertake some of the required tasks.</i>				
Pavilion Hire					
	Including changing rooms per 3 hour session.	Non-Vatable	83.60	86.19	3.1%
	<i>NOTE: Hire in respect of Youth Clubs will be reduced by 50%</i>				
Playgroups					
	Pre-School and mother and child - Morning Session	Non-Vatable	15.60	16.08	3.1%
	Pre-School and mother and child - Afternoon Session	Non-Vatable	15.60	16.08	3.1%
	<i>NOTE: Fees do not include service charges. Reduction of 25% for registered charities</i>				
Cricket					
	Cricket	Non-Vatable	564.60	582.10	3.1%
	Pavilion Hire (50% of pitch hire)				
Open Spaces					
Memorials					
	Formal bench including five year maintenance agreement	Non-Vatable	653.50	673.76	3.1%
	Backed bench including five year maintenance agreement	Non-Vatable	449.60	463.54	3.1%
	Unbacked bench including five year maintenance agreement	Non-Vatable	345.10	355.80	3.1%
	Tree planting includes cost of tree.	Non-Vatable	156.90	161.76	3.1%
	Burial of pet ashes does not include memorial cost	Standard	62.80	64.75	3.1%
Commercial use of open spaces					
Costs for licensed organisations to use open spaces for events. (Costs for reinstatement are not included, and must be met by the organising body).					
	- 'Low key' commercial use – e.g. Dog Walking Companies, 'Boot Camp' style fitness sessions where operators charge participants. (per annum)	Standard	313.70	323.42	3.1%
	- General community events which are free at the point of entry (e.g. Sponsored Walks, Race for Life, Schools Orienteering).		-	-	0.0%
	- Not for profit and community interest companies, special interest events, for which an entrance charge is made to help cover the organiser's costs. (per day)	Non-Vatable	209.10	215.58	3.1%
	- Fully commercial, profit making events – e.g. Music concerts markets etc. (per event). Price on Application	Non-Vatable			

ENVIRONMENTAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Access Licences					
	General Access Licences on to open spaces	Non-Vatable	31.40	32.37	3.1%
Tree Works					
	Work on Council trees for which there is no safety case. Hourly rate	Standard	59.60	61.45	3.1%
	Trading Pitch in Open Spaces (Renewable every three years) subject to a tendering process				
Fixed Penalty Notices					
Fixed Penalty notices can be awarded for a number of offences and range in value, a detailed listing can be found on the Council's website.					
Lost, Found or Stray Dogs					
	Statutory fee + administration charge	Non-Vatable	30.20	31.14	3.1%
	Daily kennelling fee - plus vet fees if necessary	Non-Vatable	14.60	15.05	3.1%
	Microchip at the Kennels	Non-Vatable	19.80	20.41	3.1%
Wheeled Bins					
	Set of 3 wheeled bins for new housing developments - charge levied on developer - bins provided for recycling service	Non-vatable	175.20	180.63	3.1%
Bulky Waste Collection					
Collection of bulky waste (household furniture) and electrical household items					
	- For one item	Non-Vatable	18.00	18.56	3.1%
	- Each additional item booked at same time	Non-Vatable	8.50	8.76	3.1%

ENVIRONMENTAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Cemeteries					
Interments In Graves or Vaults					
	Interment Fee (New grave or re-open) :				
	- Still Born - Under 1 Month	Non-Vatable	No Charge		
	- Under 12 Years	Non-Vatable	No Charge		
	- Over 12 Years	Non-Vatable	712.33	735.00	3.2%
	Exclusive Right of Burial <i>(50% reduction for child under 12 buried in children's area)</i>	Non-Vatable	796.37	822.00	3.2%
	For the Interment of a Cremation Casket in a purchased grave	Non-Vatable	267.86	277.00	3.4%
Interments in Cremation Plots					
	Interment Fee (New Grave or reopen)	Non-Vatable	267.86	277.00	3.4%
	Exclusive Right of Burial	Non-Vatable	406.00	419.00	3.2%
Columbarium at Rayleigh cemetery					
	Cost to scatter ashes including an engraved plaque on the memorial wall	Non-Vatable	434.01	448.00	3.2%
	Cost for engraved plaque on memorial wall without scattering ashes	Non-Vatable	381.03	393.00	3.1%
	Cost to reserve niche for 15 years, including supply and engraving of memorial plaque, with a renewal fee of £113.00 for a further period of 15 years	Non-Vatable	977.04	1,008.00	3.2%
	Placement of first casket in a reserved niche, Supply and engrave memorial plaque. This will include a reissue of the licence for 30 years.	Non-Vatable	381.03	393.00	3.1%
	Cost to inter ashes in Columbarium, including supply and engraving of memorial plaque for a period of 30 years	Non-Vatable	977.04	1,008.00	3.2%
	Cost of second set of ashes in Columbarium, including engraving memorial plaque	Non-Vatable	381.03	393.00	3.1%
	Coloured, enamelled picture of the deceased to the plaque on the Memorial Wall or Columbarium	Non-Vatable	129.82	134.00	3.2%
	15 year renewal fee	Non-Vatable	109.01	113.00	3.7%
Rayleigh Cemetery Monuments, Headstones and Inscriptions					
Earthen Graves					
	A headstone set on a base with or without kerbstone surround is permitted.				
	Headstone maximum height 91.4 cm from ground level, a maximum of 10.2 cm thick and 76.2 cm wide at its maximum width. A base of the same material maximum size 91.4 cm long 38.1 cm wide.	Non-Vatable	186.86	193.00	3.2%
	Kerbstone or border stone (height not exceeding 30.5cm)	Non-Vatable	186.86	193.00	3.3%
Cremation plots					
	Memorials on cremation plots can vary in forms of memorial vase/inscription panel, open books etc, but restricted to a maximum height of 30.5 cm	Non-Vatable	186.86	193.00	3.3%
	Kerbstone around a cremation plot (76cm x 76cm)	Non-Vatable	186.86	193.00	3.3%
	Side panel for additional inscription. Size not to exceed 23 cm x 23 cm to match existing memorial	Non-Vatable	186.86	193.00	3.3%
	Any additional inscription on a memorial	Non-Vatable	81.00	84.00	3.7%

ENVIRONMENTAL SERVICES				
Fees & Charges	VAT	2021/22 £	2022/23 £	% Increase
Hall Road Cemetery Monuments, Headstones and Inscriptions				
Earthen Graves				
Since this is a Lawn Cemetery the only memorial permitted will be in the form of a headstone set on a base				
Maximum Height 91.4 cm from ground level, a maximum of 10.2 cm thick and 76.2 cm wide at its maximum width. A base of the same material maximum size 91.4 cm long 38.1 cm wide	Non-Vatable	186.86	193.00	3.3%
Cremation plots				
A memorial vase/inscription panel only is permitted. Size not to exceed 61 cm x 30.5 cm 23 cm x 23cm.	Non-Vatable	186.86	193.00	3.3%
Side panel for additional inscription. Size not to exceed 23 cm x 23 cm to match existing memorial	Non-Vatable	186.86	193.00	3.3%
Any additional inscription on a memorial	Non-Vatable	81.00	84.00	3.7%
NOTE: Flagstone and kerbstones are not applicable to Hall Road				
NOTE: If the deceased had not been a Council Taxpayer, inhabitant or parishioner within the Rochford District within a period of three years prior to his or her death, then all the foregoing fees, payments and sums will be doubled.				
Exhumation Charge				
Each exhumation will be recharged on an actual costs basis plus VAT	Standard			
Additional Fees				
Registering Transfer of grant	Non-Vatable	85.80	89.00	3.7%

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Description of Offence - Fixed Penalty Notices	Act	Penalty if paid early	Maximum Penalty conviction
1. Dropping Litter (including gum & cigarettes)	S87/8 EPA 1990 amended by S18 CNEA	£50	£2,500
2. Abandonment of Vehicle	S2 & 2A RD (A) Act 1978	£120	£2,500
3. Failure to remove dogs mess	S3 Dogs (FL) Act 1996	N/A	£1,000
4. Sale of vehicles on road	S3 CNEA 2005	£80	£2,500
5. Repair of vehicles on a road	S4 CNEA 2005	£80	£2,500
6. Waste Bin Offences	S46 & S47(ZA) EPA 1990	£60	£1,000
7. Graffiti	S43&44 ASBA 03, S1 CDA	£50	£5,000
8. Fly Posting	S43&44 ASBA 03, S224 TCPA	£50	£2,500
9. Failure to comply with a street litter control notice	S94 & 94A EPA 1990	£60	£2,500
10. Failure to comply with a litter clearing notice	S92 & S94 EPA 1990	£60	£2,500
11. Cycling on footpath	S72 HA 1835	N/A	N/A
12. No smoke free signage	S6 & 9 Health Act 2006	£150 (15D)	£1,000
13. Smoking in a smoke free place	S7 & 9 Health Act 2006	£30 (15D)	£200
14. Failure to produce waste documents	S34 EPA 1990	180	Unlimited
15. Failure to produce a Waste Carriers Licence	S5 & 5b COP(A) Act 1989	180	Unlimited
16. Noise from dwelling	S8 Noise Act 1996	£60	£5,000
17. Noise from Licensed Premises	S8 Noise Act 1996	N/A	£20,000
18. Leaflet Distribution on designated land	Sch 3A EPA 1990	£50	£2,500
19. Fly tipping unauthorised depositing of waste	S33 EPA1990	£200	£2,500
20. Offences under Public Space Protection Orders	S59 ABC&P Act 2014	£100	£1,000

LEGAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Licenses					
	Dangerous Wild Animals Act 1976	Non-Vatable	161.70	166.71	3.1%
	<i>All other licenses below are included in the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 and are subject to additional charges for consultants or inspection fees</i>				
	Animal Boarding Establishment	Non-Vatable	226.70	233.73	3.1%
	Riding Establishments				
	- Non Charitable	Non-Vatable	313.20	322.91	3.1%
	- Charitable	Non-Vatable	97.90	100.93	3.1%
	Selling Animals as Pets	Non-Vatable	239.00	246.41	3.1%
	Breeding of Dogs	Non-Vatable	220.40	227.23	3.1%
	Home Boarding of Dogs	Non-Vatable	195.80	201.87	3.1%
	Dog Day Care	Non-Vatable	195.80	201.87	3.1%
	Keeping Animals for Exhibition	Non-Vatable	232.80	240.02	3.1%
	Variation to Licence/ revaluation or rating for horses and dog breeding	Non-Vatable	59.70	61.55	3.1%
	Variation to Licence/ revaluation or rating - other	Non-Vatable	78.20	80.62	3.1%
	Transfer of licence inclusive of inspection fee	Non-Vatable	78.20	80.62	3.1%
	Appeals - all licences	Non-Vatable	59.70	61.55	3.1%
	Combination of activities - charge is equal to highest activity fee + vet fee where required	Non-Vatable			
Hackney Carriage					
Vehicle Licence					
	Hackney Carriage Vehicle Licence	Non-Vatable	280.00	280.00	0.0%
	Wheelchair Accessible Hackney Carriage Vehicle Licence	Non-Vatable	230.00	230.00	0.0%
	Private Hire Vehicle Licence	Non-Vatable	225.00	225.00	0.0%
	Wheelchair Accessible Private Hire Vehicle Licence	Non-Vatable	175.00	175.00	0.0%
Other Charges					
	Interim Vehicle Inspection	Non-Vatable	30.00	30.00	0.0%
	Replacement Vehicle Licence Plate	Non-Vatable	10.00	10.00	0.0%
	Replacement Drivers Badge	Non-Vatable	10.00	10.00	0.0%
	Replacement Door Stickers x 2	Non-Vatable	14.00	14.00	0.0%
	Replacement Flexiplate Platform	Non-Vatable	10.00	10.00	0.0%
	Change of Vehicle	Non-Vatable	50.00	50.00	0.0%
	Transfer of Interest	Non-Vatable	20.00	20.00	0.0%
	Temporary Magnetic Door Sticker x 2 (Refundable deposit)	Non-Vatable	20.00	20.00	0.0%
Driver Licences					
	Hackney Carriage AND Private Hire Drivers Licence combined				
	- First Application	Non-Vatable	160.00	160.00	0.0%
	- Additional knowledge tests	Non-Vatable	20.00	20.00	0.0%
	- Renewal 3 Year Badge	Non-Vatable	140.00	140.00	0.0%
	Private Hire Drivers Licence (Restricted)				
	- First Application	Non-Vatable	140.00	140.00	0.0%
	- Additional knowledge tests	Non-Vatable	20.00	20.00	0.0%
	- Renewal	Non-Vatable	120.00	120.00	0.0%
	DVLA Check	Non-Vatable	8.00	8.00	0.0%
	Data and Barring Service Disclosure	Non-Vatable	56.00	56.00	0.0%

LEGAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Private Hire Operators Licences					
	Annual Licence - 1 Vehicle	Non-Vatable	80.00	80.00	0.0%
	Annual Licence - 2-4 Vehicles	Non-Vatable	120.00	120.00	0.0%
	Annual Licence - 5 Vehicles	Non-Vatable	200.00	200.00	0.0%
Zoo Licensing					
	Application for grant of first licence	Non-Vatable	446.10	446.10	0.0%
	Application for renewal of licence	Non-Vatable	252.40	252.40	0.0%
	Alteration of licence	Non-Vatable	137.10	137.10	0.0%
	Transfer of licence	Non-Vatable	137.10	137.10	0.0%
	<i>The above fees are subject to additional charges for consultants or inspection fees</i>				
Scrap Metal Dealers					
	Site Licence - Initial application	Non-Vatable	354.40	365.39	3.1%
	Site - Renewal	Non-Vatable	282.30	291.05	3.1%
	Site - Variation	Non-Vatable	68.00	70.11	3.1%
	Collectors Licence - Initial application	Non-Vatable	234.80	242.08	3.1%
	Collectors - Renewal	Non-Vatable	195.80	201.87	3.1%
	Collectors - Variation	Non-Vatable	68.00	70.11	3.1%
Alcohol, Regulated Entertainment & Late Night Refreshment Licence Fees:					
These are prescribed by regulations issued under the Licensing Act 2003 and vary dependent on the application type, therefore please contact licensing department for further information or refer to the licensing area of the Council website.					
Sex Establishments					
	Grant, renewal, variation or transfer (£2,040 refunded if no hearing)	Non-Vatable	2,465.40	2,541.83	3.1%
Sexual Entertainment Venues					
	Grant, renewal, variation or transfer (£2,040 refunded if no hearing)	Non-Vatable	2,966.70	3,058.67	3.1%
Other Establishments					
	Hypnotism Consent	Non-Vatable	33.40	34.44	3.1%
Gambling Licence Fees					
	Betting Office - grant/ provisional statement - £2,040 refunded if no hearing	Non-Vatable	2,547.30	2,547.30	0.0%
	Annual Fee	Non-Vatable	203.60	203.60	0.0%
	Variation	Non-Vatable	286.40	286.40	0.0%
	Transfer/ Reinstatement	Non-Vatable	250.60	250.60	0.0%
	Adult Gaming Centre - grant/ provisional statement £1,600 refunded if no hearing	Non-Vatable	2,046.00	2,046.00	0.0%
	Annual Fee	Non-Vatable	203.60	203.60	0.0%
	Variation	Non-Vatable	286.40	286.40	0.0%
	Transfer/ Reinstatement	Non-Vatable	260.90	260.90	0.0%
	Bingo Club - grant/ provisional statement £2,040 refunded if no hearing	Non-Vatable	2,547.30	2,547.30	0.0%
	Annual Fee	Non-Vatable	203.60	203.60	0.0%
	Variation	Non-Vatable	199.50	199.50	0.0%
	Transfer/ Reinstatement	Non-Vatable	260.90	260.90	0.0%
	Family Entertainment Centre - grant/ provisional statement £1,600 refunded if no hearing	Non-Vatable	2,046.00	2,046.00	0.0%
	Annual Fee	Non-Vatable	203.60	203.60	0.0%
	Variation	Non-Vatable	286.40	286.40	0.0%
	Transfer/ Reinstatement	Non-Vatable	260.90	260.90	0.0%
Street Trading					
	Street Trading Consent - Issue (annual)	Non-Vatable	266.70	274.97	3.1%
	Street Trading Consent - Renewal (annual)	Non-Vatable	266.70	274.97	3.1%
	Pavement Permissions - Issue (annual)	Non-Vatable	266.70	274.97	3.1%
	Pavement Permissions - Renewal (annual)	Non-Vatable	266.70	274.97	3.1%
	Street Trading - community events 1 day	Non-Vatable	-	-	0.0%

LEGAL SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Licence Pre Application Advice Service					
	Schools, Churches & Registered Charities (one off fee)	Standard	35.80	36.91	3.1%
	Other Applicants (per hour)	Standard	35.80	36.91	3.1%
S106 Agreements					
	S106 Agreements - Hourly Charge for Solicitor with over 8 years experience	Non-Vatable	231.40	238.57	3.1%
	S106 Agreements - Hourly Charge for Solicitor/Legal Exec with over 4 years experience	Non-Vatable	204.70	211.05	3.1%
	S106 Agreements - Hourly Charge for Other Solicitors/Legal Execs	Non-Vatable	171.70	177.02	3.1%
	S106 Agreements - Hourly Charge for Trainee Solicitors, Paralegals and Equivalentents	Non-Vatable	125.80	129.70	3.1%
Public Footpaths					
	Diversion, Extinguishment or Creation	Non-Vatable	1,866.50	1,924.36	3.1%
Access to Land					
	Access to Land	Non-Vatable	26.70	27.53	3.1%
Miscellaneous					
Other Legal Advice					
	Hourly Charge for Solicitor with over 8 years experience	Non-Vatable	231.40	238.57	3.1%
	Hourly Charge for Solicitor/Legal Exec with over 4 years experience	Non-Vatable	204.70	211.05	3.1%
	Hourly Charge for Other Solicitors/Legal Execs	Non-Vatable	171.70	177.02	3.1%
	Hourly Charge for Trainee Solicitors, Paralegals and Equivalentents	Non-Vatable	125.80	129.70	3.1%
Local Land Charges					
Fees for Supplementary Enquiries					
	Where relating to one parcel of land only	Standard	211.20	211.20	0.0%
	Where relating to several parts of land and delivered on a single form:- for the first parcel of land	Standard	211.20	211.20	0.0%
	For each additional parcel of land the amount is fixed by arrangements between the solicitors and the district council	Standard	38.40	38.40	0.0%
	Where relating to one parcel of land or to several parcels and delivered in a single form, for each printed enquiry numbered in the form.	Standard	25.20	25.20	0.0%
	For each further enquiry added by solicitors and which the council is wiling to answer.	Non-Vatable	44.40	44.40	0.0%

Freedom of Information Requests		Standard
	Based on the copy per sheet fee above, and royal mail postage costs. Charge will only be made where the cost of printing and postage is in excess of £5	

Key to VAT:	
Non-Vatable	No VAT to be added to the published fee.
Inclusive	The VAT charge is included in the published fee
X%	VAT needs to be added to the published fee at the rate stated.
Standard	VAT needs to be added to the published fee at the current standard rate. As at April 2022, the standard rate is 20%.

PLANNING SERVICES					
Fees & Charges		VAT	2021/22 £	2022/23 £	% Increase
Planning					
High Hedges					
	Standard Fee for processing a high hedges complaint	Non-Vatable	410.00	410.00	0.0%
	Fee for processing a high hedges complaint - Concessionary (Benefits & Pensions)		120.00	120.00	0.0%
Pre-planning advice					
<i>Any proposal not meeting the categories below will be subject to a fee arranged by negotiation.</i>					
Generic written advice only without officer viewing the site					
	Householder (<i>Extensions, alterations, outbuildings etc</i>)	Standard	80.00	152.00	90.0%
	Small (<i>1 dwelling or up to 999 sqm commercial floor area including small changes to plant and other alterations</i>)	Standard	300.00	375.00	25.0%
	Minor (<i>2-9 dwellings or 1000-1,999 sqm</i>)	Standard	400.00	620.00	55.0%
	Major (<i>10-99 dwellings or 2,000-4,999 sqm</i>)	Standard	800.00	1,752.50	119.1%
	Strategic (<i>>100 dwellings or >5,000 sqm</i>)	Standard			
	Listed Building	Standard	210.00	216.30	3.0%
On all major and strategic pre-application submissions and certain other submissions as considered necessary, advice will be required from Urban Design at Essex County Council at the additional fee rate set out below:					
Meeting with Written advice					
	Householder	Standard	150.00	195.00	30.0%
	Small	Standard	350.00	437.50	25.0%
	Minor (1 Meeting up to 2 hours)	Standard	450.00	697.50	55.0%
	Major (1 Meeting up to 3 hours)	Standard	1,050.00	1,944.25	85.2%
	Strategic (1 Meeting up to 3 hours)	Standard	1,550.00	2,586.50	66.9%
	Listed Building	Standard	405.00	417.15	3.00%
Follow-up					
	Householder	Standard	125.00	150.00	20.0%
	Small	Standard	188.00	225.60	20.0%
	Minor	Standard	250.00	300.00	20.0%
	Major	Standard	730.00	876.00	20.0%
	Strategic	Standard	1,150.00	1,380.00	20.0%
	Listed Building	Standard	275.00	283.25	3.00%
Retrospective Developments					
	No Fee for advice where development is undertaken before planning permission application				
Planning Performance Agreements					
These are available for Strategic, Large and Standard sites. Prices will be based on an hourly rate. Please enquire for more detail.					
Plans					
	Replacement Local Plan (2006)		100.70	103.82	3.1%
	Replacement Local Plan - Inspectors' Report)	Non-Vatable	55.40	57.12	3.1%
	Core Strategy	Non-Vatable	25.20	25.98	3.1%
	Annual Monitoring Report	Non-Vatable	10.10	10.41	3.1%
	Local Development Scheme	Non-Vatable	40.30	41.55	3.1%
	Statement of Community Involvement	Non-Vatable	5.00	5.16	3.1%
	Conservation Area Appraisal	Non-Vatable	5.00	5.16	3.1%
	Supplementary Planning Documents	Non-Vatable	10.10	10.41	3.1%
Research Charge					
	Undertaking history research and interpretations on status of current permissions, conditions or uses. Charge is per site for 2 hours work. If additional time is required, charge to be based on £55 per hour	Standard	60.40	83.35	38.0%
Building Control					
	<i>These fees can be obtained from the building control pages on the Rochford District Council website.</i>				

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Inclusive	The VAT charge is included in the published fee
X%	VAT needs to be added to the published fee at the rate stated.
Standard	VAT needs to be added to the published fee at the current standard rate. As at April 2022, the standard rate is 20%.