

Town and County Planning (Local Planning) Regulations 2012: Regulation 19

Statement of Representation Procedure

Title of the Plan:

Rayleigh Area Action Plan

Subject matter of, and area covered by, the Plan:

The Plan provides the detailed planning policies and allocation of land for Rayleigh town centre. The area covered by the Plan is Rayleigh town centre.

Date by which representations must be received:

Representations can be made during the publication period which begins at noon on 22 January 2014 and ends at **5.00pm** on **5 March 2014**. Only representations received during this time will be considered. Late responses will not be accepted.

Address to which representations should be sent:

Planning Policy Team, Rochford District Council, South Street, Rochford, Essex SS4 1BW;

Or via the Council's online consultation system at <http://rochford.jdi-consult.net/ldf/>

How to make representations

Representations may be made in writing or online.

- i) Paper representation forms can be collected from Rochford Council Offices, or can be sent out on request. Completed representation forms should be sent to Planning Policy Team, Rochford District Council, South Street, Rochford, Essex SS4 1BW.
- ii) There is an online consultation system where comments can be submitted: <http://rochford.jdi-consult.net/ldf/>.

All representations must be made by 5pm on 5 March 2014.

Comments will be publicly available and cannot be treated as confidential, although address, telephone and email details will not be published.

Consultation representations will only be regarded as duly made if supplied on the representation form or made directly via the online consultation system.

Further information

Representations may be accompanied by a request to be notified at a specified address of any of the following:

- i) The Rayleigh Area Action Plan has been submitted for independent examination;
- ii) The publication of the Inspector's report; and
- iii) The adoption of the Rayleigh Area Action Plan.