

Local Development Scheme



LDF

1 INTRODUCTION

- 1.1 The Council's Local Development Scheme (LDS) sets out the timetable and details of the documents to be prepared as part of the Rochford Local Development Framework. This is the second revision to the document and supersedes the previous LDS approved in February 2006.
- 1.2 The Local Planning Authority are required to prepare a folder of development plan documents collectively called the Local Development Framework that will replace the old Local Plan and ensure better integration between all the plans and strategies prepared by the Council and other organisations.
- 1.3 The Local Development Framework of policy documents will give expression to the spatial planning system and comprises a series of documents which are detailed in this Local Development Scheme.
- 1.4 The Council recognises the importance of preparing development plan documents that closely integrate with the Sustainable Community Strategy and other key strategies prepared not just by the Rochford Council but by other organisations.
- 1.5 The previous Local Development Scheme was rendered out of date by a number of factors, including the publication of revised government guidance and regulations, setting new requirements for local authorities, and by the Council's resolution to revisit the Preferred Options stage of the Core Strategy.
- 1.6 This LDS was approved by the Secretary of State on XXXXXXXX [to be filled in when approved].

2 PURPOSE OF THE LOCAL DEVELOPMENT SCHEME

- 2.1 The Local Development Scheme (LDS) explains the Council's programme for the documents which comprise the Local Development Framework.
- 2.2 It is intended that the programme will continue to be subject to regular review to take account of changing circumstances, the findings of the Annual Monitoring Report (published every December) and to ensure there continues to be a realistic and achievable programme for the preparation of both statutory and non-statutory policy documents.

- 2.3 The purpose of a Local Development Scheme is to:
- a) Provide a brief description of all development plan documents (DPDs) and supplementary planning documents (SPDs) to be prepared, including those which will be produced jointly in conjunction with other authorities, and the content and geographic area to which they relate;
 - b) Explain how the different DPDs and SPDs relate to one another, and how they relate to the Core Strategy;
 - c) Clarify the status of the Local Plan and set out which SPDs support saved policies within the Local Plan; and
 - d) Set out the timetable for preparing DPDs and SPDs, including the details of the key milestones.
- 2.4 Community and stakeholder involvement is a key component of the new planning system. Public participation will take place at an early stage in the preparation of the various Development Plan Documents. The Local Development Scheme is the document which the public can use to find out what the Local Planning Authority is proposing to do and when, and at what stage they can expect to be involved in the planning process. The LDS is not the only way in which interested parties can find out when community involvement will take place, as the Council deploys a variety of methods to update the local community on opportunities to participate in the plan-making process.
- 2.5 The milestones in the production of development plan documents, and the key elements which influence the timetable, are as follows:
1. **Initial evidence gathering** - prior to the commencement of the production of a DPD the Local Planning Authority will collate evidence that will help inform the preparation of a sustainability appraisal framework, a document that will assess the economic, social and environmental performance of the plan. This stage may also involve informal community involvement and consultation.
 2. **Initiate sustainability appraisal** - marks the formal commencement of the production of a Development Plan Document. This stage entails the production of the sustainability appraisal framework (comprising objectives and decision-aiding questions), which will be used to appraise the Development Plan

Document as it is progressed.

3. **Development of options** - a range of options for the DPD are developed for consultation, community involvement and appraisal. This stage culminates in the publication of a document for public participation.
4. **Public participation (“Regulation 25 stage”)** - public participation on options for the DPD. It is essential that consultation with members of the public, delivery bodies, statutory organisations and other stakeholders is undertaken at an early stage in the production of the Development Plan Document so that it can be most effective. Methods and scale of consultation undertaken at this stage will be appropriate to the issues being addressed by the particular DPD, but will be part of a process of continuous community involvement. Public participation will not be a one-off event and will be adapted to meet changing circumstances and address issues raised as part of community involvement. The results of community involvement and consultation at this stage will be used to develop the next iteration of the DPD.
5. **Analysis of consultation responses** - the Council will review the responses to public participation and consultation, and use the results to aid the development of the next iteration of the Development Plan Document.
6. **Production of pre-submission document** - having regard to the evidence base, the results of previous consultation and community involvement, and appraisals of earlier iterations, the Local Planning Authority will prepare the pre-submission draft of the DPD with the aim of producing a “sound” document for submission to the Secretary of State.
7. **Pre-submission (“Regulation 27”) consultation** - at this stage the Council will publish what it considers to be a “sound” DPD i.e. one which is justified, effective, consistent with national policy, and legally compliant. A formal six-week consultation period provides an opportunity for stakeholders to comment on the soundness and legal compliance of the DPD.
8. **Submission of DPD to Secretary of State** - following pre-submission consultation, the response to this, together with the DPD, summary of previous community involvement and other supporting documents are submitted to the Secretary of State to be

subjected to independent examination.

9. **Examination** - the submitted DPD is subject to independent examination conducted by the Planning Inspectorate (PINS) on behalf of the Secretary of State. The Planning Inspectorate will consider responses to the pre-submission consultation and determine whether the DPD is sound and legally compliant.

Within the first two weeks of submission, PINS will carry out initial scoping of the DPD in relation to procedure and content.

A pre-hearing meeting will take place approximately 8 weeks after submission. This meeting will examine procedural matters, but will also be used to identify the issues to be discussed at the subsequent hearings.

Following the pre-hearing meeting and completion of the desk based elements of the examination, hearings will be conducted where the appointed Planning Inspector will lead the debate on the issues identified in advance in order to determine the soundness of the DPD. The hearings are expected to begin 14 weeks from submission and last no longer than eight days.

The Inspector's initial report is anticipated to be received 24 weeks from the date the DPD was submitted. The Council has two weeks to fact check the report. The Inspector's final report is to be received 29 weeks after submission.

The risk of delays to the examination process need to be accounted for in the preparation of the LDS. These include the possible need for exploratory meeting to be held after the pre-hearing meeting, in the event the appointed Planning Inspector identifies significant early concerns; and / or where post submission changes are identified as being required through examination. Suspension of the examination proceedings, for example where a major omission is identified in the submitted documents, could delay adoption of the plan by up to six months. This time has not been built into the project plan, however, as suspension is only required in exceptional circumstances.

10. **Publication of Inspector's report** – following the examination the Planning Inspectorate will submit a report to the Local Planning Authority on the DPD's soundness and legal compliance. Once a fact check of the document has been completed, the Local Planning

Authority will then publish the report, which will include recommendations and reasons for recommendations.

11. **Adoption** - under the Council's constitution, a DPD must be adopted by a meeting of Full Council.

- 2.5 The LDS must be submitted to the Government Office who will take the following matters into account:
- (a) whether any postponement of milestones is justified by reference to special circumstances;
 - (b) whether the LDS reflects government priorities;
 - (c) whether the LDS is realistic in programme management terms, taking into account the resources available; and
 - (d) whether the LDS takes account of the need to produce a robust evidence base, and the time and resources this will take.
- 2.6 Copies of the Local Development Scheme will be available from the Council's offices and website (www.rochford.gov.uk).

3 ROCHFORD DISTRICT LOCAL DEVELOPMENT FRAMEWORK

3.1 Rochford District's Local Development Framework comprises Development Plan Documents, Supplementary Planning Documents, Statement of Community Involvement and Annual Monitoring Report. The structure of Rochford District's Local Development Framework is illustrated in diagrammatic form in Appendix 3. In addition, the Council also intends to prepare an Infrastructure Charging Schedule, but is waiting for government clarification on the form such documents should take. Details of the Infrastructure Charging Schedule will be set out in a future, revised Local Development Scheme.

Development Plan Documents

- 3.2 The Local Development Framework must include a number of statutory DPDs, in particular a Core Strategy.
- 3.3 DPDs must deliver sustainable development, and a sustainability appraisal (SA), which incorporates the requirements of the Strategic Environmental Assessment Directive, must be carried out. The sustainability appraisal examines the social, environmental and economic effects of plan strategies and policies from the outset of the

preparation process.

- 3.4 DPDs are required to be in accordance with national planning guidance as explained in the Planning Policy Statement (PPS12) published by the government, and be in conformity with the Regional Spatial Strategy, called the East of England Plan.

Supplementary Planning Documents

- 3.5 Supplementary Planning Documents (SPDs) are non statutory documents intended to expand policy or provide further detail to policies in a DPD. Some SPDs will be based on a review of existing SPDs. Others will be new, emerging as a result of policies within DPDs. In any event, SPDs must:

- be consistent with national and regional planning policies;
- be clearly cross-referenced to the relevant DPD policy which it supplements; and
- be reviewed on a regular basis.

- 3.6 A number of SPDs have been adopted by the Council as follows:

SPD 1 – Education Contributions
SPD 2 – Housing Design
SPD 3 – Playing Pitch Strategy
SPD 4 – Shop Fronts – Security and design
SPD 5 – Vehicle Parking Standards*
SPD 6 – Design Guidelines for Conservation Areas
SPD 7 – Design, landscaping and Access Statements
SPD 8 – Rural Settlement Areas.

* to be superseded by Parking Standards: Design and Good Practice

- 3.7 The following SPGs have been superseded by SPDs:

LPSPG1 – now SPD2 Housing Design
LPSPG2 – now SPD5 Vehicle Parking Standards
LPSPG3 – now SPD8 Rural Settlement Areas
LPSPG4 – covered in SPD2, SPD4 and SPD7
LPSPG5 – now SPD7 Design, Landscaping and Access Statements
LPSPG6 – now SPD7 Design, Landscaping and Access Statements
LPSPG7 – now SPD6 Design Guidelines for Conservation Areas
LPSPG8 – now SPD4 Shop Fronts – Security and Design

LPSPG10 – now SPD3 Playing Pitch Strategy
LPSPG17 – now SPD1 Educational Contributions

3.8 The following SPGs are now deleted:

LPSPG11 Wargames
LPSPG12 Clay pigeon shooting
LPSPG13 Local list

3.9 The SPDs were adopted in January 2007, but, in the case of SPD3 for example, an early review is required. SPD5 is scheduled to be superseded in January 2010. The details are set out in the summaries below, together with information about SPDs still to be prepared.

Annual Monitoring Report

3.10 The Council is required to review the Local Development Scheme on an annual basis, and publish an Annual Monitoring Report (AMR) each year covering the period 1 April to 31 March.

3.11 The AMR will monitor progress on meeting the milestones set out in the LDS, and will explain whether this is a requirement for a review of the LDS.

Statement of Community Involvement (SCI)

3.12 The Statement of Community Involvement explains how the Council will ensure the planning process is accessible to all parts of the District's community. It sets out the processes and procedures that the Council will follow in order to engage with stakeholders, including the groups commonly referred to as 'hard to reach'.

3.13 In addition to explaining community involvement in the LDF, the SCI sets out the arrangements for consultation on different types of planning application and encourages developers to undertake consultations before submitting an application, particularly for major proposals or those likely to be controversial.

3.14 Rochford's SCI was adopted on 18 January 2007. However, new government regulations in relation to consultation have come into force since the adoption of the SCI. These will need to be considered when the Council undertakes community involvement. Elements of the SCI have been superseded by the new regulations, such as the number of

stages of consultation that will be carried out. However, the techniques advocated and the principles of community involvement set out in the adopted SCI are still applicable.

Proposals Map

- 3.15 A proposals map will be prepared to express geographically the adopted development plan policies, and will be revised as each new development plan is adopted. The proposals map will also show areas of protection (local wildlife sites, green belt and conservation areas), and illustrate locations and identify sites for particular land use and development proposals.

Other Documents

- 3.16 In addition to the aforementioned document types, the Council will also produce an Infrastructure Charging Schedule. This document will expand upon the infrastructure requirements identified in the Core Strategy and other DPDs and detail a schedule of charges to be paid by developers to contribute towards the implementation of requisite infrastructure. The document will state how the emerging Community Infrastructure Levy legislation will be applied locally.
- 3.17 Details of all documents, including their geographical extent and relationship to other documents, are set out below.

Adopted Local Development Documents

Appendix 1 lists adopted Local Development Plan Documents

Documents being prepared

Document	Status	Description	Geographical Extent	Chain of conformity / relationship to other LDDs	Anticipated Adoption date
Core Strategy	DPD	Sets out the vision, objectives and spatial strategy for the district and the primary policies for achieving the vision.	District wide	Will conform with national planning policy guidance, the East of England Plan, and the Sustainable Community Strategy	October 2010
Allocations	DPD	Provides the detailed locations for new housing, employment and other land-use allocations proposed in the Core Strategy.	District wide	Will conform to Core Strategy	December 2011

Development Management Development Plan Document	DPD	Provides a suite of criteria based policies not considered appropriate for inclusion within the Core Strategy, required to ensure all new development accords with the Core Strategy and other relevant strategies.	District wide	Will conform to Core Strategy	November 2011
London Southend Airport and Environs Joint Area Action Plan	DPD	Contains a policy framework, site allocations and proposals to deliver economic development and growth in and around London Southend Airport in accordance with the vision and objectives in the Core Strategy and taking account of the broader objectives of the Thames Gateway South Essex regeneration area.	London Southend Airport and surrounding area	Will conform to Core Strategy	April 2011
Hockley Area Action Plan	DPD	Contains a policy framework and proposals to enhance and regenerate Hockley centre.	Hockley centre	Will conform to Core Strategy	April 2012
Rochford Town Centre Area Action Plan	DPD	Contains a policy framework and proposals to enhance and regenerate Rochford town centre.	Rochford town centre	Will conform to Core Strategy	June 2012

Rayleigh Town Centre Area Action Plan	DPD	Contains a policy framework and proposals to enhance and regenerate Rayleigh town centre	Rayleigh town centre	Will conform to Core Strategy	June 2012
Local List	SPD	Details buildings of local architectural or historical interest, and outlines the features that make such buildings worthy of protection.	District wide	Will conform to the Core Strategy DPD and Development Management Policies. Until adoption of Core Strategy, will conform to saved policies in Replacement Local Plan.	September 2010
Playing Pitch Strategy	SPD	Outlines the situation vis-à-vis the supply and demand of playing pitches in the District, and details how the Council will ensure adequate provision is provided. Will provide guidance on the requirements for playing pitches.	District wide	Will conform to the Core Strategy DPD and Development Management Policies DPD and Site Allocations DPD. Until adoption of Core Strategy, will conform to saved policies in Replacement Local	September 2010

				Plan.	
Transportation Strategy	SPD	Provides details of transportation improvements to be implemented in the District, including how and when such improvements will be delivered.	District wide	Will conform to the Core Strategy.	October 2010
Parking Standards: Design and Good Practice	SPD	Provides vehicle parking standards and specifications. Also includes guidance on travel plans and transport assessment. Produced by Essex County Council, in accordance with PPS12, and with the involvement of various Local Authorities in Essex. This SPD, when adopted, will supersede SPD5: Vehicle Parking Standards	District wide	Will conform to the Core Strategy and Development Management DPD. Until adoption of Core Strategy, will conform to saved policies in Replacement Local Plan.	January 2010

5 PROJECT MANAGEMENT AND KEY MILESTONES

5.1 The project plan for the Local Development Framework, from which the production timetable set out within this document has been derived, was developed having regard to the following:

- resources available to the Local Planning Authority;
- existing evidence base in place and the need for additional work on the evidence base work;
- the impact on resources of other non-LDF work undertaken by the Council's Planning policy team;
- the structure of Council's decision-making procedures;
- the need to have on-going involvement of key stakeholders;
- the need to ensure public participation in the LDF, including formal and informal consultation;
- the time and resources required to analyse consultation responses and to ensure views are adequately incorporated into the decision making process;
- the need to have independent consultants produce sustainability appraisals and appropriate assessments of documents where appropriate
- the requirement for relevant documents to be subject to independent examination, and the likely estimated lapse in time between the completion of the examination and the receipt of the Inspector's binding report.

5.2 The timetable for the production of LDDs is outlined in the Gantt chart, Appendix 2 of this document.

6 RELATIONSHIP WITH OTHER DEVELOPMENT PLAN DOCUMENTS

- 6.1 The Rochford Local Development Framework will, in due course, comprise the statutory and non-statutory planning policy framework for the district. In the meantime, the existing development plan will remain in force until the LDF is adopted.
- 6.2 The DPDs prepared by the Council, together with the East of England Plan, comprise the development plan for the District.
- 6.3 The regulations allowed for the Rochford District Local Plan to be saved for a period of up to three years following adoption. This means that any policies not saved by way of direction from the Secretary of State expired on 15 June 2009. On 18th February 2009 Rochford District Council wrote to the Secretary of State requesting that a number of policies in the Plan be saved beyond this date. On 5th June 2009 the Secretary of State wrote to Rochford District Council and issued a direction under paragraph 1(3) of Schedule 8 to the Planning and Compulsory Purchase Act 2004, saving a number of policies in the Replacement Local Plan. A list of the policies within the Replacement Local Plan which have been saved is available online at http://www.rochford.gov.uk/pdf/planning_schedule_of_saved_policies.pdf
- 6.4 Policies within the schedule of saved policies remain in force until superseded by new policies within the Council's emerging Local Development Framework.
- 6.5 Since there is no mechanism to 'save' supplementary planning guidance, the Council has ensured that some advice is updated to the new SPD format as quickly as possible.
- 6.6 Essex County Council remains the authority responsible for dealing with minerals and waste.

7 MONITORING AND REVIEW

- 7.1 This second review of the LDS covers the period 2009-2012. The LDS is reviewed annually as part of the Annual Monitoring Report.
- 7.2 The AMR is submitted to the Government Office for the East of England each December.
- 7.3 Each year the AMR will:

- show how the Council is performing against the timescales in the LDS for the preparation of DPDs and SPDs;
 - consider the effectiveness of 'saved' policies in advance of the adoption of Local Development Documents;
 - monitor development plan policies against a set of government, regional and local indicators; and
 - provide an up to date list of documents in preparation and adopted, and provide details of future reviews of those documents.
- 7.4 Following adoption, each local development document will be formally reviewed in the AMR, with the period for review being determined by the importance of the document and progress towards implementation of key policies, particularly those relating to the development of land.
- 7.5 Information on the progress of the LDF, including changes to the timetable where these occur, will be published on the Council's website.

8 EVIDENCE BASE

- 8.1 A range of background work and technical studies will be used to assist in the preparation of the Council's planning policies. All studies and technical material will be available alongside relevant LDDs.
- 8.2 As well as technical studies prepared to underpin the Council's local development documents, the Council has prepared other plans and strategies relevant to the LDF, particularly the Sustainable Community Strategy. The LDF will give a spatial dimension to the Sustainable Community Strategy.
- 8.3 The AMR will provide regular updates both on progress and on any changes or additions proposed to be added to the evidence base.
- 8.4 The Council will allocate resources to the preparation of the evidence base. This includes, where appropriate, the use of external consultants. In particular, the Council recognise the need for the majority of work on sustainability appraisal to be undertaken by external consultants. Other elements of the evidence base, including strategic flood risk assessment and economic viability studies, are so specialist as to require external consultants to be engaged to carry out the work.

8.5 The list of current background documents and technical studies includes:

- **Annual Monitoring Reports** - report on a range of indicators on an annual basis since 2004.
- **Call for Sites** – this was carried out in early 2007 and resulted in the submission of a number of sites from developers, land-owners and agents for consideration by the Council.
- **Community Involvement** - carried out on the Issues and Options version of the Core Strategy in 2006, the first version of the Core Strategy Preferred Options in 2007 and the revised version of the Core Strategy Preferred Options in 2008. As well as reports on the results of the consultation with the general public and specific stakeholders, this includes reports on the results of workshops at King Edmund School, Fitzwimarc School and Greensward Academy, undertaken to ascertain the views of young people in the District.
- **Conservation Area Appraisals and Management Plans (2007)** - assess the characteristics of the District's Conservation Areas, as well as proposing action to ensure their value is retained or enhanced.
- **Employment Land Study (2008)** - examines the supply and demand for various forms of employment land and compares this to the current and projected future economic profile of the District in order to determine the spatial requirements for future employment.
- **Essex Landscape Character Assessment (2003)** - outlines the extent of three broad landscape character types within the District, and includes an assessment of their sensitivity to different forms of development.
- **Essex Thames Gateway Water Cycle Study – Scoping Study (2009)** - a sub-regional review of the existing condition of both the natural water environment and the water infrastructure which serves the population of the South Essex
- **Joint Strategic Needs Assessment (2008)** - details a wealth of data around health and well-being issues in Essex.
- **Local Wildlife Site Review (2007)** - an assessment of existing and potential local wildlife sites to determine their importance as natural habitats.

- **Looking Back and Moving Forward – Assessing the Housing Needs of Gypsies and Travellers in Essex (2006)** - provides an assessment of the projected future accommodation needs for Gypsies and Travellers up until 2016.
- **Open Space Study (2009)** - examines the current provision and quality of a variety of open spaces throughout the District.
- **Retail and Leisure Study (2008)** - examines the shopping and leisure use habits of the District's residents, and the spatial implications of these for the future development of the area.
- **Rochford District Historic Environment Characterisation Project (2006)** - provides a wealth of evidence on the importance of the historic environment within the District and facilitates the integration of management and conservation principles within the planning process.
- **Rochford Futures Report** - profiles the social, economic and environmental characteristics of Rochford District at a District and Ward level.
- **Strategic Environmental Assessment Baseline Information Profile 2008-2009** - presents a plethora of secondary data about the social, physical, environmental and demographic characteristics of the District.
- **Strategic Housing Land Availability Assessment (2009)** - determines the availability, suitability and achievability of housing development sites within the District.
- **Strategic Housing Market Assessment** - provides data on housing supply and demand at the sub-regional level.
- **Sustainability Appraisals and Strategic Environmental Assessments** - were carried out on previous documents, assessing the social, economic and environmental impacts of proposed policies. The results of these have been incorporated into this document. Appraisals of this document have also been undertaken.
- **Thames Gateway South Essex Strategic Flood Risk Assessment (2006)** - determined the areas at risk of flooding across the sub-region, and calculated the probability of their flooding, enabling land across the sub-region to be categorised as Flood Zone 1, 2, 3 depending on the risk.

- **Thames Gateway South Essex Strategic Flood Risk Assessment Review – Scoping Report (2009)** - provides a review of the Thames Gateway South Essex Strategic Flood Risk Assessment (SFRA) which was published in 2006.
- **Urban Capacity Study (2007)** - examines the capacity of the district to accommodate development on existing appropriate sites. This study has been superseded by the Strategic Housing Land Availability Assessment (2009).

- 8.6 In addition to studies already completed, it is intended that additional technical studies and reports be prepared. These include:
- Update of strategic flood risk assessment
 - Water cycle study
 - Review of open space provision
 - Economic viability studies
- 8.7 The Council continue to work closely with neighbouring local authorities and other bodies in the production of the LDF evidence base, as with the SHMA, the strategic flood risk assessment and water cycle study.
- 8.8 A number of strategies and other background documents have been produced at regional, sub-regional and county levels which will be utilised as part of the Local Development Framework evidence base. It is also envisaged that documents prepared by third parties, such as Parish Plans, will feed into the LDF process where relevant and appropriate.
- 8.9 All technical studies will be published with draft local development documents and will be made available electronically, as well as in paper format on request.

Appendix 1 – Adopted Local Development Documents

Document	Status	Description	Geographic Extent	Chain of conformity / relationship to other LDDs	Adoption date
Statement of Community Involvement	LDD	Document setting out the arrangements for stakeholder involvement in the preparation of the LDF	District wide	N/A	January 2007
Educational Contributions	SPD	Identifies a cross-Essex approach to securing educational contributions from new housing development.	District wide	Conforms to the Replacement Local Plan	January 2007
Housing Design	SPD	Design guidance to ensure high quality design throughout the District, reflecting local character and distinctiveness.	District wide	Conforms to the Replacement Local Plan	January 2007
Playing Pitch Strategy	SPD	Identifies the Council's strategy with regard to playing pitches and open space in the District.	District wide	Conforms to the Replacement Local Plan	January 2007

Shop Fronts Security and Design	SPD	Provides guidance on the design standards for the appropriate secure design of shop fronts in the District.	District wide	Conforms to the Replacement Local Plan	January 2007
Vehicle Parking Standards*	SPD	Provides detailed guidance with regard to the adopted maximum car parking standards.	District wide	Conforms to the Replacement Local Plan	January 2007
Design Guidelines for Conservation Areas	SPD	Provides guidance on design in Conservation Areas throughout the District.	District wide	Conforms to the Replacement Local Plan	January 2007
Design, Landscaping and Access Statements	SPD	Provides guidance on the information and documentation that the LPA will require with regard to Design Statements, Landscaping Statements and Access Statements.	District wide	Conforms to the Replacement Local Plan	January 2007
Rural Settlement Areas	SPD	Identifies the dwellings lying within the Rural Settlement Areas.	District wide	Conforms to the Replacement Local Plan	January 2007

* Will be superseded by *Parking Standards: Design and Good Practice SPD*

Appendix 2 – Local Development Documents production timetable

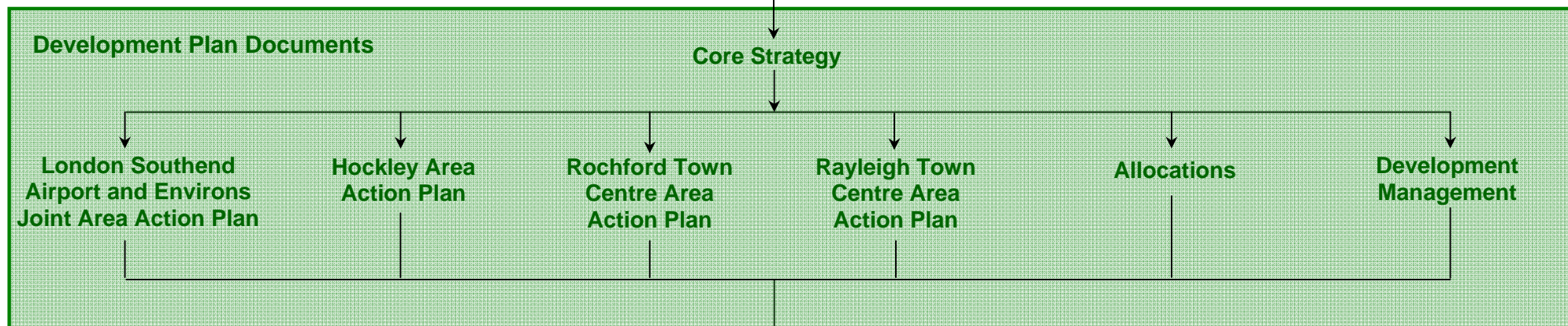
Development Plan Documents																																				
	2009				2010												2011								2012											
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Core Strategy	■	■	■		■				■						■																					
Allocations DPD					■	■	■								■	■		■				■						■								
Development Management DPD					■	■	■								■	■		■				■					■									
London Southend Airport and Environs JAAP					■	■					■				■						■															
Hockley AAP					■				■	■	■								■	■			■				■					■				
Rochford Town Centre AAP	■	■	■			■						■	■	■									■	■		■			■						■	
Rayleigh Town Centre AAP			■	■	■	■						■	■	■									■	■		■			■						■	

Supplementary Planning Documents (SPDs) and other Local Development Documents LDDs																																				
	2009				2010												2011								2012											
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Local List SPD						■	■							■																						
Playing Pitch Strategy SPD							■	■						■																						
Transportation Strategy SPD								■	■					■																						
Parking Standards: Design and Good Practice SPD						■																														
Annual Monitoring Report				■																								■								

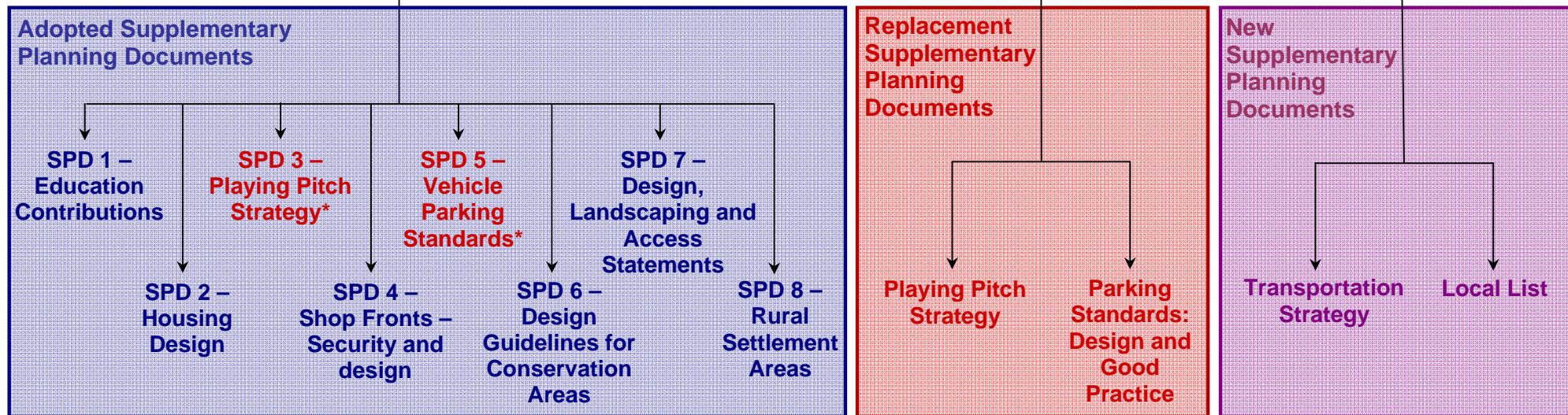
Key milestones

- Initiate sustainability appraisal
- Informal community involvement
- Formal consultation and community involvement
- Pre-submission consultation
- Submission to Secretary of State
- Examination
- Adoption
- Publication of Annual Monitoring Report

East of England Plan
(Regional Spatial Strategy)



Statement of Community Involvement



* adopted Supplementary Planning Documents that will be superseded

GLOSSARY

Note: this glossary of terms is intended to provide a simple guide. It is not a statement of the law nor does it claim to be an authoritative interpretation of the law.

Adoption

The final confirmation of a Local Development Document as having statutory status by a Local Planning Authority (LPA).

AAP – Area Action Plan

A type of Development Plan Document focused upon a specific location or an area subject to conservation or significant change (for example major regeneration). Area action plans can be used to:

- deliver planned growth areas;
- stimulate regeneration;
- protect areas particularly sensitive to change;
- resolve conflicting objectives in areas subject to development pressures; or
- focus the delivery of area based regeneration initiatives.

AMR – Annual Monitoring Report

Authorities are required to produce AMRs to assess the implementation of the Local Development Framework, and the extent to which policies are being achieved.

CAA – Conservation Area Appraisal

An assessment made by the local planning authority of the character of a conservation area, including details of the features that justify the designation.

Community involvement

Participation of communities, individuals, groups and organisations in the decision-making process. This is an important element in the production of Development Plan Documents and other aspects of the Local Development Framework.

Development management

The process by which the Local Planning Authority aid and manage the delivery of development through the planning system.

Development Plan

The adopted Regional and Local Development Plan Documents, against which planning applications are required to be determined unless material considerations indicate otherwise.

DPD – Development Plan Document

Development Plan Documents (DPDs) are an essential part of the Local Development Framework. They outline the key development goals, setting strategies and policies for the development of the relevant areas.

All DPDs must be subject to rigorous procedures of community involvement, consultation and independent examination, and adopted after receipt of the inspector's binding report. Once adopted, development control decisions must be made in accordance with them unless material considerations indicate otherwise.

Evidence base

Collection of data and information from a variety of sources that is used to aid the decision making process.

Examination

Following submission, Development Plan Documents are subject to independent examination conducted by the Planning Inspectorate to ensure they are sound and legally compliant.

JAAP – Joint Area Action Plan

Area Action Plans produced for an area that straddles more than one Local Planning Authority, by the relevant Local Planning Authorities working in partnership.

LDF – Local Development Framework

The LDF is a portfolio of LDDs that provide the Local Planning Authority's policies for meeting the community's economic, environmental and social aims for the future of their area where this affects the development of land.

LDD – Local Development Document

LDDs comprise Development Plan Documents (including Area Action Plans) and Supplementary Planning Documents.

LDS – Local Development Scheme

The LDS sets out the programme for preparing Local Development Documents (LDDs)

LPA – Local Planning Authority

The local authority or council that is empowered by law to exercise planning functions. Rochford District Council is a Local Planning Authority. County councils are the authority for waste and minerals matters.

PPG – Planning Policy Guidance notes

Government statements of national planning policy, being phased out and replaced by Planning Policy Statements (PPSs)

PPS – Planning Policy Statement

Government statements of national planning policy, being phased in to supersede Planning Policy Guidance notes (PPGs)

Pre-submission

The stage in the production of a Development Plan Document prior to its submission to the Secretary of State, comprising a formal six-week consultation period during which representations on the document's soundness and legal compliance may be made.

Public participation

The process of engaging with stakeholders to ensure they are part of the decision making process. This is an important element in the production of Development Plan Documents and other aspects of the Local Development Framework.

RDRLP – Rochford District Replacement Local Plan

The current adopted Local Plan is the Rochford District Replacement Local Plan (2006). This contains a range of planning policies for the District and forms part of the Development Plan.

As a result of the Planning and Compulsory Purchase Act 2004, policies in the adopted Rochford District Replacement Local Plan (2006) were due to expire on 15th June 2009 - 3 years after the date of adoption of the Plan.

Following a request by Rochford District Council, the Secretary of State has issued direction under paragraph 1(3) of Schedule 8 to the Planning and Compulsory Purchase Act 2004, saving a number of policies in the Replacement Local Plan. A list of the policies within the Replacement Local Plan which have been saved is available to view online via the Council's website or at Council Offices.

RSS – Regional Spatial Strategy

A strategy for how a region should look in 15 to 20 years time and possibly longer. The Regional Spatial Strategy identifies the scale and distribution of new housing in the region, indicates areas for regeneration, expansion or sub-regional planning and specifies priorities for the environment, transport, infrastructure, economic development, agriculture, minerals and waste treatment and disposal.. The East of England Plan is the RSS relevant to Rochford District, and Rochford's Local Development Framework is required to conform to it.

SA – Sustainability Appraisal

Assessment of the social, economic, and environmental impacts of the policies and proposals contained within the LDF.

SCI – Statement of Community Involvement

Document explaining to stakeholders and the community, how and when they will be involved in the preparation of the LDF, and the steps that will be taken to facilitate this involvement.

SEA – Strategic Environmental Assessment

Assessment of the environmental impacts of the policies and proposals contained within the LDF, often incorporated into a sustainability appraisal.

SPD – Supplementary Planning Document

SPDs are intended to elaborate upon the policy and proposals in DPDs but do not have their status.

Soundness

Development Plan Documents are required to be sound. To be sound a Development Plan Document must be justified, effective and consistent with national policy. 'Justified' means:

- founded on a robust and credible evidence base
- the most appropriate strategy when considered against the reasonable alternatives

'Effective' means:

- deliverable
- flexible
- able to be monitored

Development Plan Documents can only be adopted once they have been found to be sound through examination.

Stakeholders

People, groups, or organisations with an interest in the planning of the District.

Submission

An advanced stage in the production of a Development Plan Document at which the Local Planning Authority submit what it considers to be the final and sound version of the Development Plan Document (together with supporting documents) to the Secretary of State.