

ROCHFORD DISTRICT COUNCIL  
RAYLEIGH AREA ACTION PLAN EXAMINATION

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19th January 2015

Dear Representor,

**Rayleigh Area Action Plan Examination**

You should have received my letter of 24<sup>th</sup> December 2014 regarding the Examination. I can now confirm that the examination hearing will take place on Wednesday 4<sup>th</sup> March 2015 at the Civic Suite, 2 Hockley Road, Rayleigh SS6 8EB.

If you have already indicated a wish to participate at the hearing please could you confirm your attendance either by email [programme.officer@rochford.gov.uk](mailto:programme.officer@rochford.gov.uk) or by telephone 01702 318073 by 20<sup>th</sup> February 2015. Before doing so you should have regard to the Inspector's Guidance Note for the Examination which is available on the website together with his questions for the Council and a provisional agenda. If you had previously not indicated a wish to attend the hearing but now want to change then please contact me by the 20<sup>th</sup> February 2015 at the latest although the circumstances in which you are entitled to participate are limited to those set out in the Inspector's Note.

It is worth reiterating that the Inspector has been provided with full copies of all representations. Those made in writing and email carry the same weight as those pursued by personal appearance at the hearing.

Prior to the hearing a final agenda will be produced and the Council has been requested to respond to the Inspector's questions by the 6<sup>th</sup> February 2015. These documents will be posted on the Examination webpage together with any other new information or relevant documents. The webpage can be found at :

[http://www.rochford.gov.uk/planning/policy/local\\_development\\_framework/rayleigh\\_area\\_action\\_plan/rayleigh-centre-area-action](http://www.rochford.gov.uk/planning/policy/local_development_framework/rayleigh_area_action_plan/rayleigh-centre-area-action)

Please contact me if I can be of assistance at any time.

Yours sincerely

Kerry Freeman  
Programme Officer