

**Mr D Smith**  
**c/o Kerry Freeman (Programme Officer)**  
**By email**

Date: 9 January 2015

Dear Mr Smith,

**Re: Rayleigh Centre Area Action Plan**

Thank you for your letter of 23 December 2014. I note your comments in respect of the two versions of the Plan (the Submission Document November 2013 (SUBDOC2) and Post Pre-Submission Consultation Document December 2014 (SUBDOC1)), and which document should properly be the subject of the examination.

The Post Pre-Submission Document (SUBDOC1) was agreed by Council for submission. However, in light of your comments a report is being prepared recommending the Portfolio Holder for Planning agree that Submission Document (SUBDOC2) be the document to be examined – the ‘starting point’ for the examination. Once confirmed, I will notify you of the Council’s decision in respect of this. If the recommendation is agreed, we will also update the information on the website and notify the examination participants, in addition to those who requested to be notified when the Rayleigh Centre Area Action Plan was submitted for examination.

I can also confirm that a schedule of the proposed modifications to the Submission Document November 2013 will be published as a separate document on the Council’s website imminently.

Please note that the Sustainability Appraisal of the Rayleigh Centre Area Action Plan (SUBDOC3) considered the modifications made to the Submission Document November 2013 by the Post Pre-Submission Document December 2014, and concluded that these were not significant with regards to the sustainability appraisal (paragraph 0.24).

We recognise that – assuming following examination hearing sessions the Council wishes to make modifications to the Submission Document 2013 – formal consultation and sustainability appraisal of a finalised Schedule of Modifications will be required. We will ensure that this is clear on our website.

I hope the above information is of help, but if you have any further questions please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read "S. Hollingworth", with a stylized flourish at the end.

**Samuel Hollingworth**  
**Planning Policy Team Leader**