

Name (BLOCK CAPITALS): _____

Address: _____

Town: _____ Post code: _____

Phone. No: _____ Date of Birth: ____/____/____

Mobile No: _____

Email Address: _____

National Insurance No. _____

Driving Licence No. _____

Present Occupation: _____

Current Employer: _____

 Will you be employed full or part time as a driver? ☐ FULL ☐ PART

If part time, state how many hours each week? _____ HOURS

For Office Use Only

Interviewed by: _____

Date received: _____

Rec. No: _____

NR3: _____

RPH Knowledge: _____

Date DBS returned: _____

DIS No. _____

Badge No: _____

Date Issued: _____

DDA Cert

Safeguard

 I hereby confirm that the applicant will be employed by me as a **Restricted Private Hire (RPH)** driver, subject to the Council issuing the licence for that purpose.

Signature of Operator Proprietor: _____ Print Name _____

Name of Circuit or Operator: _____

How long have you held a licence to drive a motor vehicle?

YEARS

Have you ever been cautioned by the Police for any offence?

☐ YES ☐ NO

Have you ever been convicted of any motoring offences?

☐ YES ☐ NO

Have you ever been convicted in a court for any offences?

☐ YES ☐ NO

Are there any court or other proceedings pending against you?

☐ YES ☐ NO

If 'Yes' – details of all cautions and convictions, including motoring offences, must be shown below, any inaccuracy may prejudice the renewal of a licence.

Offence	Court	Date	Penalty

Please continue of a separate sheet if required

To comply with the Immigration, Asylum & Nationality Act 2006 and Immigration Act 2016 this Council is required to check your eligibility to live and work in the UK.

Please Note: You will be asked to provide eligibility of your right to work in the UK. Original identification documents verifying your right to work in the UK will be requested, checked and a photocopy will be taken.

☐ I declare that my answers to the questions above are true to the best of my knowledge

☐ I understand that if there are any omissions or incorrect statements of a serious nature, my renewal application may be refused without further consideration or if a licence has been issued it will be liable to immediate suspension.

☐ I have read the standards printed overleaf and understand them.

☐ I give my permission for the hackney carriage office to check my DBS or / and DVLA details as required.

Signature: _____

Date: _____

Conditions for Application of Restricted Private Hire Driver's Licence

In order that licensed drivers will be reliable and of a good standard, a person being considered for a Driver's Licence subsequently shall:

- a) Be aged 21 or over.
- b) Hold a full DVLA or equivalent driver's licence for at least 3 years.
- c) Have the right to work in the UK.
- d) Submit a fully completed application form.
- e) Have met the Council's Language proficiency requirements.
- f) Have paid the licence fee (please see current fees list).
- g) Pass the Suitability Test (Maths and English requirements) and checks
- h) Be subject to an Enhanced DBS check
- i) Sign up to the DBS update service (after the initial DBS check has been completed).
- j) If any applicant has, from the age of 10 years, spent six continuous months or more living outside the United Kingdom then criminal records information or a 'Certificate of Good Character' from overseas must also be provided.
- k) Have been checked against the National Anti-Fraud Network (NAFN) database on refusals and revocations of Hackney Carriage and Private Hire licence.
- l) Have met the Council's Medical Fitness Criteria which is in line with the DVLA Group 2 standard.
- m) Have met the Council's Safeguarding and Child Sexual Exploitation Awareness Training criteria.
- n) Have met the Council's approved disability awareness training requirements.
- o) Have passed the Council's Restricted Private Hire Knowledge Test.

All relevant facts will be taken into account when consideration is given to an application for a Driver's Licence and it may be that additional or higher standards will be imposed.

Your suitability to hold a licence will be assessed using the guidance produced by the Institute of Licensing called 'Guidance on determining the suitability of applicants and licensees in the hackney and private hire trades'. A copy of this guidance is available upon request.

Conditions of Licence

The full list of conditions and requirements are outlined within the Rochford District Council Hackney Carriage and Private Hire Licensing Policy and conditions which can be found at www.rochford.gov.uk/taxi

This form may be returned to:

Licensing Team
Rochford District Council, Licensing Department,
South Street, Rochford, Essex. SS4 1BW
Phone: 01702 318148 Fax: 01268 798604

"This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on the application form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes".