

Rochford District Council, Licensing Unit, 3-19 South Street, Rochford, Essex SS4 1BW  
Phone: 01702 318036/318058 Fax: 01702 545737

## Application for Grant or Renewal of a Street Trading Consent

I (full name):	
Date of birth:	Place of birth:
Address:	
Phone number:	
<b>HEREBY MAKE APPLICATION</b> for the grant of a Street Trading Consent in accordance with Section 3 and Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.	
Consent No: (for renewal only)	Date of expiry:
The address from which I wish to trade is:	
The hours during which I wish to trade are from            to on            (days).	
The articles in which I wish to trade are (description):	
The vehicle/trailer/ stall/container which I wish to use is (description, including dimensions):	
I enclose (please tick):	
<input type="checkbox"/> 2 passport sized photographs of myself (for grant only)	
<input type="checkbox"/> 2 copies of site plan to a scale not less than 1:100 (for grant only)	
<input type="checkbox"/> Copy of current public liability insurance in the sum of £5,000,000	
<input type="checkbox"/> A cheque in the sum of £ 189.00 in respect of the fee payable (all applications)	
Signed:..... Dated:	
<b>Note: It is an offence to make a false statement in or in connection with this application punishable on conviction by a fine not exceeding £1000.</b>	

## Notes

1. Persons under 17 years of age may not apply for a Street Trading Consent.
2. Details of the application will be sent to Police, Highways and Planning Authorities for comment and advertised at or near the proposed trading site by way of a notice being affixed by the Council for a period of 28 days from the date of the application being received.
3. If objections are received, you will be informed so that you can take whatever action you feel appropriate to resolve them. Where objections are received that cannot be resolved, you will be given the opportunity to make either written or oral representations as to why the application should be granted.
4. Where you wish to make oral representations, a hearing will be arranged before an Appeals Committee made up of Council Members before which you and persons making representations will be given the opportunity to attend and give evidence.
5. The Council may:
  - a. Grant an application for a period not exceeding 12 months.
  - b. Apply such conditions as it considers reasonably necessary to the grant or renewal of a Consent, including conditions to prevent obstruction of the street, danger to persons using it or nuisance or annoyance
  - c. Vary the conditions at any time.
  - d. Refuse an application.
  - e. Revoke a Consent at any time
6. There is no appeal against the decision of the Council.
7. An application for grant of a Consent must be accompanied by: -
  - a. A plan of the proposed trading site, including the proposed position of the vehicle/trailer/stall/container, drawn to a scale no less than 1:100
  - b. Two passport size photographs, one of which has been endorsed as being a true likeness of the applicant
8. All applications must be accompanied by the fee.
9. An application for renewal of a Consent should be made no later than 14 days before the expiry of the previous Consent and must, in any case, be made no later than the expiry date of the previous licence in order for trading to be carried on during the renewal process.
10. Applicants must provide evidence of third party liability in the sum of £5million before issue of a Consent.