

Application for a Duplicate Bus Pass

If you have lost your English National Concessionary Travel Pass (Bus Pass), which expires on 31 March 2011, and wish to apply for a duplicate pass, you must complete this application form in full.

Please enclose the duplicate bus pass fee of £10, which is non-refundable.

Payment can be made by cash at the Council Offices at Rochford or Rayleigh or by sending a cheque made payable to Rochford District Council.

Your lost pass will be cancelled, and if found must be returned to the Council immediately.

If your pass has been stolen, a duplicate may be issued free of charge. However, a Crime Incident Number must be supplied.

Crime Incident Number.....

Name

Address.....

.....Post Code.....

Telephone number.....Date of Birth.....

Signed.....Date.....

Please return this form with payment (if applicable) to the address below.
Please allow 21 days for delivery of your new pass, which is produced and dispatched by an independent company.

