

Application for a Lawful Development Certificate for an existing use or operation or activity including those in breach of a planning condition

National Requirements

- Completed form (3 copies to be supplied unless the application is submitted electronically).
- A plan identifying the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless the application is submitted electronically).
- Such evidence verifying the information included in the application as can be provided.
- Such other information as is considered to be relevant to the application.
- The appropriate fee.

Local Requirements – may include some or all of the following:

- Plans (3 copies to be supplied unless the application is submitted electronically).
 - Existing elevations (e.g. at a scale of 1:50 or 1:100);
 - Existing floor plans (e.g. at a scale of 1:50 or 1:100);
 - Existing site survey plan (e.g. at a scale of 1:50 or 1:100).
- Lawful Development Certificate supporting information (e.g. sworn affidavit(s) from people with personal knowledge of the existing use).
- Photographs/Photomontages.
- Block plan of the site (eg at a scale of 1:100 or 1:200 showing any site boundaries and proposed development).