

Application for a Lawful Development Certificate for a proposed use or development

National Requirements

- Completed form (3 copies to be supplied unless the application is submitted electronically).
- A plan identifying the land to which the application relates drawn to an identified scale and showing the direction of North(3 copies to be supplied unless the application is submitted electronically).
- Such evidence verifying the information included in the application as can be provided.
- Such other information as is considered to be relevant to the application.
- The appropriate fee.

Local Requirements – may include some or all of the following:

- Plans (3 copies to be supplied unless the application is submitted electronically).
 - Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100);
 - Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100);
 - Site survey plan (e.g. at a scale of 1:50 or 1:100);
 - Block plan of the site (eg at a scale of 1:100 or 1:200 showing any site boundaries and proposed development).