

Fees & Charges		1 April 2010 - 31 March 2011	With Effect from 1 April 2011
Planning			
High Hedges	Fee for processing a high hedges complaint - Standard Fee	320.00	380.00
	Fee for processing a high hedges complaint - Concessionary (Benefits & Pensions)	100.00	120.00
Building Control	<i>These fees can be obtained from the building control pages on the Rochford District Council website.</i>		
Transportation			
Car Parks			
Old Ship Lane	Up to 1/2 hour	N/A	0.40
	Up to 1 Hour	0.60	0.80
	Up to 2 Hours	1.20	1.40
Websters Way/ Mill Hall	Up to 1/2 hour	N/A	0.40
	Up to 1 Hour	0.60	0.80
	Up to 2 Hours	1.20	1.40
	Up to 3 Hours	1.80	2.00
	Up to 4 Hours	2.40	2.40
Mixed	Up to 1/2 hour	N/A	0.40
	Up to 1 Hour	0.60	0.80
	Up to 2 Hours	1.20	1.40
	Up to 3 Hours	1.80	2.00
	Up to 4 Hours	2.40	2.40
	Up to 5 Hours	3.00	3.00
	All Day	5.00	5.00
The Approach	Day Ticket	5.00	5.00
Season Tickets	The Approach, Rayleigh		
	Quarterly	200.00	200.00
	Annual	700.00	700.00
	Admin Fee for Refund of Season Ticket	30.00	30.00
Season Tickets	All RDC Car Parks Excluding The Approach, Rayleigh		
	Quarterly	240.00	240.00
	Annual	800.00	800.00
	Admin Fee for Refund of Season Ticket	30.00	30.00
Penalties	Higher Penalty Charge:-		
	If paid within 14 days	35.00	35.00
	If unpaid after 14 days	70.00	70.00
	If charge certificate issued	105.00	105.00
	If traffic enforcement centre involved	110.00	112.00
	Lower Penalty Charge:-		
	If paid within 14 days	25.00	25.00
	If unpaid after 14 days	50.00	50.00
	If charge certificate issued	75.00	75.00
	If traffic enforcement centre involved	80.00	82.00

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<u>Parking Dispensations</u>			
The following Fees are for single bays - for multiple bay applications, only the first bay is subject to the first day charge, all others are charged at the subsequent day rate.			
On-Street Parking	First Day	15.00	15.00
	Each Day Thereafter	5.00	5.00
Commercial Parking	Commercial use of an off-street parking space (per bay)		
	- First day	20.00	20.00
	- Each day thereafter	7.50	7.50
<u>Hackney Carriage</u>			
Vehicle Licence	Hackney Carriage Vehicle Licence	250.00	250.00
	Wheelchair Accessible Hackney Carriage Vehicle Licence	200.00	200.00
	Private Hire Vehicle Licence	200.00	200.00
	Wheelchair Accessible Private Hire Vehicle Licence	150.00	150.00
Other Charges	Interim Vehicle Inspection	30.00	30.00
	Replacement Vehicle Licence Plate	10.00	10.00
	Replacement Drivers Badge	10.00	10.00
	Replacement Door Stickers x 2	10.00	10.00
	Magnetic Door Sticker x 2	15.00	15.00
	Replacement Flexiplate Platform	10.00	10.00
	Change of Vehicle	50.00	50.00
	Transfer of Interest	20.00	20.00
Driver Licences	Hackney Carriage AND Private Hire Drivers Licence		
	- First Application	120.00	120.00
	- Renewal	70.00	60.00
	DVLA Check	5.00	5.00
	Criminal Records Disclosure	44.00	44.00
Private Hire Operators Licences	Annual Licence - Up to 3 vehicles/ per annum	70.00	70.00
	Annual Licence - Over 3 vehicles	100.00	100.00

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Cemeteries			
Interments In Graves or Vaults	Interment Fee (New grave or re-open) :		
	- Still Born - Under 1 Month	190.00	200.00
	- Under 12 Years	282.00	300.00
	- Over 12 Years	505.00	606.00
	Exclusive Right of Burial (<i>50% reduction for child under 12 buried in children's area</i>)	565.00	678.00
	For the Interment of a Cremation Casket in a purchased grave	190.00	228.00
Interments in Cremation Plots	Interment Fee (New Grave or reopen)	190.00	228.00
	Exclusive Right of Burial	287.00	344.40
Monuments, Gravestones, Tablets & Monumental Inscription	For the right to erect or place:		
	A flat stone not exceeding 60cm x 45cm	}	133.00
	A headstone up to 91.4cm		
	A nameplate of any description (Other than a headstone)		
	Kerbstone or border stone (height not exceeding 30.5cm)		
	A tablet or vase		
	Kerbstone or border stone (height not exceeding 30.5cm) - Childs plot		
	A memorial vase (61cm long x 23cm wide x 30.5cm high) and inscription panel for cremation plot		159.60
	Kerbstone around a cremation plot		
	Any additional inscription on a gravestone tablet or monument	57.00	68.40
<i>NOTE: If the deceased had not been a Council Taxpayer, inhabitant or parishioner within the Rochford District within a period of three years prior to his or her death, then all the foregoing fees, payments and sums will be doubled.</i>			
<i>NOTE: Flagstone and kerbstones are not applicable to Hall Road Cemetery</i>			
Exhumation Charge	Each exhumation will be recharged on an actual costs basis plus VAT		
Additional Fees	Registering Transfer of grant	62.00	74.40
Sewer Clearances	Minimum Charge	15.00	30.00
	<i>Cost of works apportioned by number of properties affected, with minimum charge as above</i>		
Public Footpaths	Diversion, Extinguishment or Creation	1,500.00	1,650.00
S106 Agreements	S106 Agreements - Single Domestic Dwellings	127.00	135.00
	S106 Agreements - Other	120.00/hour	130/hour

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	Access to Land	POA	25.00
Covenant Certificates	Where covenants exist a certificate required on sale of property.	-	50.00

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<u>Local Land Charges</u>				
Fees for Supplementary Enquiries	Where relating to one parcel of land only	172.00	172.00	
	Where relating to several parts of land and delivered on a single form:- for the first parcel of land	172.00	172.00	
	For each additional parcel of land the amount is fixed by arrangements between the solicitors and the district council	31.00	31.00	
	Where relating to one parcel of land or to several parcels and delivered in a single form, for each printed enquiry numbered in the form.	20.00	20.00	
	For each further enquiry added by solicitors and which the council is willing to answer.	36.00	36.00	
Council Minutes Etc.	Parish List - Yearly Charge	154.00	157.00	
	Council - Yearly Charge	102.00	104.00	
	Council - Per Meeting	18.50	19.00	
	Committee - Yearly Charge	201.00	205.00	
	Committee - Per meeting	32.00	32.50	
	Sub Committee - Yearly Charge	113.25	115.50	
	Sub Committee - Per meeting	18.50	19.00	
	Committee report background papers			
	Inspection fee (per item)	1.50	1.50	
	Local Plan - replacement second deposit:			
	- paper	100.00	100.00	
	- CD-ROM	25.00	25.00	
	Inspectors Report	25.00	25.00	
	Land Availability - residential	30.00	30.00	
	Land Availability - Industrial	20.00	20.00	
	Annual Monitoring Report	40.00	40.00	
	Local Development Scheme	40.00	40.00	
	Statement of Community Involvement	40.00	40.00	
	Rochford Conservation Area Appraisal	75.00	75.00	
	Rayleigh Conservation Area Appraisal	75.00	75.00	
	Supplementary Planning Documents	40.00	40.00	
	Core Strategy Development Plan Document	100.00	100.00	
	Any documents on CD	12.00	12.00	
	Urban Capacity Study CD only	50.00	50.00	
	Hire of Civic Suite	Councillor Chamber - per 3 hour session	53.00	54.00
		Additional Charge for use of video projection equipment (per 3 hour session)	12.25	12.50
		<i>All charges for commercial use will be increased by 100%</i>		

Fees & Charges		1 April 2010 - 31 March 2011	With Effect from 1 April 2011
Licences Etc.	Dangerous Wild Animals Act 1976	134.00	137.00
	Animal Boarding Establishment Act 1963	165.00	168.00
	Riding Establishments Act 1964	282.00	288.00
	Mid year Vet inspection	-	116.00
	Pet Animals Act 1951 & Breeding of Dogs Act 1973	145.00	148.00
	Home Boarding of Dogs	58.00	59.00
	<i>The above fees are subject to additional charges for consultants or inspection fees</i>		
	Motor Salvage Operating Licence - Issue/Renewal	185.00	189.00
	Hypnotism Consent	50.00	51.00
Alcohol, Regulated Entertainment & Late Night Refreshment Licence Fees:	These are prescribed by regulations issued under the Licensing Act 2003 and vary dependent on the application type, therefore please contact licensing department for further information or refer to the licensing area of the Council website.		
Sex Establishments	Grant renewal, variation or transfer - £2,040 refunded if no hearing	2,472.00	2,521.00
Other Establishments	Acupuncture, tattooing, semi-permanent skin colouring, cosmetic piercing & electrolysis	185.00	189.00
Gambling Licence Fees	Betting Office - grant/ provisional statement	2,060.00	2,101.00
	Annual Fee	412.00	494.00
	Variation	1,030.00	1,051.00
	Transfer/ Reinstatement	824.00	840.00
	Adult Gambling Centre - grant/ provisional statement	1,374.00	1,401.00
	Annual Fee	685.00	699.00
	Variation	685.00	699.00
	Transfer/ Reinstatement	824.00	840.00
	Bingo Club - grant/ provisional statement	2,404.00	2,452.00
	Annual Fee	685.00	822.00
	Variation	1,201.00	1,225.00
	Transfer/ Reinstatement	824.00	840.00
	Family Entertainment Centre - grant/ provisional statement	1,374.00	1,401.00
	Annual Fee	514.00	524.00
	Variation	685.00	699.00
	Transfer/ Reinstatement	652.00	665.00
Surrender Notes for Unsound Food	Per Hour or part thereof (Minimum charge 1 hour)	51.00	52.00
	Street Trading Consent - Issue	185.00	189.00
	Street Trading Consent - Renewal	185.00	189.00
	Pavement Permissions - Issue	185.00	189.00
	Pavement Permissions - Renewal	185.00	189.00
	Export of Food Documentation - per hour and minimum charge	51.00	52.00
Zoo Licensing	Application for grant of first licence	203.00	207.00
	Application for renewal of licence	134.00	137.00
	Grant of first licence	427.00	436.00
	Renewal of licence	590.00	602.00
	Alteration of licence	81.00	83.00
	Transfer of licence	81.00	83.00
	<i>The above fees are subject to additional charges for consultants or inspection fees</i>		
Factual Statements	Section 28(9) of Health and Safety at Work etc Act 1974	113.00	115.00

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<u>Rustic Products</u>			
Woodchips	Collected from Hockley Woods per bag	3.00	3.00
	Collected from Hockley Woods per m ³	17.00	17.00
	Delivered within District m ³	25.00	26.00
	Delivered Outside District m ³	28.00	29.00
Firewood	Firewood (logs) per transit load delivered - Within District	75.00	100.00
	Firewood (logs) per half transit load delivered - Within District	45.00	60.00
Stakes	6ft Chestnut rustic fencing stakes (pointed end) each	1.50	2.00
<u>Miscellaneous Items</u>			
	Research or completion of works in default of a notice period per hour (min charge - 1hr)	51.00	52.00
	Trading Pitch in Hockley woods	425.00	750.00
Requests for Environmental Information	Up to 4 hours	92.00	94.00
	4-8 hours	176.00	180.00
	Over 8 hours	176.00	180.00
	Per hour thereafter	24.00	24.50

<u>Services Provided by Contractor for which RDC receives no income.</u>		1 April 2010 - 31 March 2011	With Effect from 1 April 2011
Football			
	Alternative use of pitch - Sat	495.00	690.00
	Alternative use of pitch - Sun/ Max	535.00	742.00
Casual Lettings Including Pavilion			
	Adults Sat	73.00	106.00
	Adults Sun/ Max	86.00	120.00
	Juniors Sat	42.00	72.00
	Juniors Sun/ Max	59.00	79.00
Established Junior			
	Alternative use of pitch - Sat	278.00	338.00
	Alternative use of pitch - Sun/ Max	319.00	362.00
Mini Football			
	Alternative use of pitch - Sat	205.00	290.00
	Alternative use of pitch - Sun/ Max	298.00	342.00
Pavilion Hire			
	Including changing rooms per 3 hour session. <i>NOTE: Hire in respect of Youth Clubs will be reduced by 50%</i>	42.00	75.00
Playgroups			
	Pre-School and mother and child - Morning Session	8.70	30.00
	Pre-School and mother and child - Afternoon Session	9.75	30.00
	Pre- School and mother and child - Brownies Evening Session <i>NOTE: Fees do no include service charges. Longer term hire will be subject to a formal lease arrangement. All playgroups using pavilion for five or more sessions per week will have a 10% reduction in the booking fee</i>		
Tennis			
	Casual Bookings - Per Court - Adult - Any Day	3.60	5.00
	Casual Bookings - Per Court - Junior - Any Day	2.35	3.00
Cricket			
	Cricket	141.00	500.00
	Pavilion Hire (50% of pitch hire)		

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<u>SERVICES PROVIDED VIA CONTRACTORS</u>		
1 April With Effect 2010 - 31 from 1 March April 2011 2011		
The following services are available through our contractors. Cost on request 01702 318045		
Treatment of rats and mice in domestic premises	Free	31.86
Treatment of wasps and bees in domestic premises	39.00	41.70
Treatment of Bed Bugs	79.00	166.80
Treatment of Fleas and Other insects	79.00	83.40
<i>Concessions of 50% are available for the treatment of bed bugs and fleas and other insects for those on means tested benefits</i>		
Lost, Found or Stray Statutory fee	25.00	25.00
Dogs Daily kennelling fee	12.00	12.00
Transport fee	21.00	21.00
Admin fee (Plus vet fees if necessary)	7.00	7.00
Microchip at the Kennels	17.00	17.00
Fixed Penalty Notices:		
- Litter distribution of free advertising material, dog control orders, fly posting and graffiti	75.00	75.00
- Litter clearing street litter or receptacle notice	100.00	100.00
- Abandoned vehicles	200.00	200.00
- Production of waste documents	300.00	300.00

Fees & Charges		1 April 2010 - 31 March 2011	With Effect from 1 April 2011
Copy Documents	(VAT absorbed on items under £1.00 - VAT to be added in other cases)		
	A4 Copy per Sheet	0.10	0.10
	A3 Copy per Sheet	0.30	0.30
	A2 Copy per Sheet	0.50	0.50
	A1 Copy per Sheet	1.55	1.55
	A0 Copy per Sheet	2.65	2.65
Rochford Matters			
	Full Page Advertisement	800.00	815.00
	Half Page Advertisement	400.00	410.00
	Quarter Page Advertisement	200.00	205.00
	Letter of confirmation of registration on electoral register	15.00	15.50
Rochford Matters			
	Origins of Rochford Book	1.50	1.50
	Origins of Rayleigh Book	1.50	1.50
	Old House Guide	1.00	1.00
Freedom of Information Requests			
	Based on the copy per sheet fee above, and royal mail postage costs. Charge will only be made where the cost of printing and postage is in excess of £5		
	Charges for officer time may also be made if the time required to process a request is in excess of 18hrs at a rate of £25/hour		
	In all cases where a charge is applicable, the requestor will be notified before the request is processed.		
Data Protection Act 1998			
	Subject Access Request	10.00	10.00

<u>Fees & Charges</u>		1 April 2010 - 31 March 2011	With Effect from 1 April 2011
Housing	Repair Notice Etc - Charges for the service of Statutory Enforcement Notice under the Housing Act	300.00	300.00
	Fee for Mandatory Licensing of Houses in Multiple Occupation:		
	Up to 5 bedrooms	300.00	300.00
	For each additional bedroom	50.00	50.00
	Variation of Licence	50% of Fee	50% of Fee
	N.B. HMOs owned by a Registered Charity are exempt		
Hire of Windmill	For commercial use - 1 hour session on one floor	17.00	34.00
	For commercial use - all day (7.5hr)	85.00	85.00
	For non - commercial use - 1 hour session on one floor	17.00	17.00
	For non - commercial use - all day (7.5hr)	42.50	42.50
Wedding Hire	Mondays - Fridays Inclusive (am)	N/A	150.00
	Mondays - Fridays Inclusive (pm)	250.00	250.00
	Saturday, Sunday and Bank Holidays	350.00	350.00