

Application for Voluntary Sector Grant 2012/13

Organisation's Name and Address:

Is your organisation a registered charity? Yes No

If Yes, please give number: _____

Please name any persons in your group that have a connection with anyone at the Council

Name of Contact: _____

Daytime Phone. No: _____

Email address: _____

Please give your bank details so that if you are awarded a grant we can pay via BACS

Sort code: _____

Account number: _____

Name on the account: _____

Amount of grant requested: £ _____

About your Organisation

What are the aims and objectives of your organisation?

Give a brief description of your organisation and the services which you currently provide:

Are there any immediate financial problems facing your organisation?

What geographic area do you serve? *(Please tick the appropriate box)*

Local (i.e. specific to the area served by Rochford District Council)

Regional (i.e. the County of Essex)

National (i.e. the United Kingdom)

How is your organisation funded? Please set out your main funders and amounts

Do you work collaboratively with other groups? If so, please provide details

Explain how your service/activity contributes to the Councils corporate objectives, namely Making a difference to our people, making a difference to our community, making a difference to our environment, making a difference to our local economy

How do you ensure Equality and Diversity in service delivery?

What is your organisation seeking a grant for? Please describe whether this is to continue existing services, expansion of services or a new service.

Please provide evidence that there is a need/demand for you project/service?

What are the intended outcomes of your project/activities?

How will you measure the success of your outcomes?

How many people do you expect to use the service provided? Please state whether this is per week, month or year

What proportion of those clients live in Rochford District? Approximately %

If you received a grant from us last year, what specifically did you spend the money on?

The Council signed up to the Rochford Compact – a best practice framework for community and voluntary groups and statutory bodies working together. The Council will require all groups receiving funding to sign up to the compact to confirm they will adhere to the best practice. A link to the [Compact](#) can be found here or hard copies can be obtained from RRAVS telephone number 01268 772796.

Please confirm your organisation will sign up to the Compact if it hasn't done so already.

Yes

If you have already signed up to the Compact please tick here

Please note that the Council reserves the right to select organisations at random to provide proof of how the previous year's grants were spent prior to processing applications for the following year.

Please note that your application will not be considered unless it is accompanied by your organisation's latest full year accounts, together with a statement showing the current financial position, i.e. funds available at the time of application. Please also enclose a copy of your current public liability insurance details.

Please ensure that all questions are answered

Completed form to be sent along with relevant financial information to:

Andrew Lowing
Rochford District Council
Council Offices
South Street
Rochford
Essex
SS4 1BW

If you would like this information in large print, Braille or another language, please contact 01702 318111.