

PRE-LICENSING CONDITIONS FOR PRIVATE HIRE VEHICLE OPERATORS

- 1 A Person or Company who accepts a booking directly from a hirer for the use of a Private Hire Vehicle requires a Private Hire Vehicle Operators Licence and shall:
 - 1.1 Produce a current Passport or Birth Certificate.
 - 1.2 Provide two referees for a character reference and supply two passport size photographs.
 - 1.3 Produce a list of vehicles used under the operators licence.
 - 1.4 Not have been convicted of a Criminal Offence (e.g. theft) during the previous three years.
 - 1.5 Not have been convicted of a serious Criminal Offence e.g. causing grievous bodily harm or sexual offence during the previous seven years and not have been convicted of a criminal offence which is not otherwise "spent" under the terms of the Rehabilitation of offenders Act 1974.

Notes: As defined in Home Office Circular 13/92.
 - 1.6 Not have received a Police Caution for a Criminal Offence within the previous twelve months.
- 2 Planning permission needs to be sought to ensure that the proprietor complies with all Planning Regulations.
- 3 The application form together with all relevant documentation must be presented by the applicant, in person, to the Hackney Carriage Officer at Rochford District Council.
- 4 Any person aggrieved by a decision of the Council to refuse to grant a licence has the right to appeal initially to the Appeals and Licensing Committee but subsequently to a Magistrates' Court within 21 days of that decision.