



**Rochford District
Council**

Development Team: A Simplified Approach for Developers



INVESTOR IN PEOPLE



The Development Team: A Simplified Approach

The Development Team approach is an initiative aimed at providing an integrated, co-ordinated and customer-orientated service, combining Building Control, Planning, Environmental Health and other Local Authority regulatory services to customers.

The initiative will pull together the various sections of the authority involved in considering these proposals. The Authority will respond to requests from inward investors and developers to establish a development team for their specific proposals.

Development Types Qualifying for this Approach

This service will relate to larger developments, whether they be industrial, commercial, or residential. The criteria for the application of this service are set out below:

- 10 or more dwellings.
- Commercial developments over 1000sq.m. in floor area.

How will the Service Work?

Any customer or developer will be able to make contact with one of the named officers in any of the participating divisions. They will be able to request a meeting at which a departmental representative from each of the participating divisions will be present. This will be arranged within 10 days of the contact.

Having given this notice you will then be able to come to the Council offices and meet a representative from each of the relevant divisions. These officers will be able to give the developer authoritative advice relating to the services delivered by their division in respect of the proposal being discussed.

In this way the customer will be able to avoid having to arrange separate meetings in respect of each specific service. We hope that this will result in considerable timesaving for customers using services in Rochford.

What if you have Already Dealt with the Council

Any investor or developer who has already established good contacts with the Council is welcome to contact the Officer who they have previously dealt with in order that this dialogue can continue. The new service is intended to help customers who have not previously approached the Council or feel that this arrangement would be to their advantage.

Additional Services for Smaller Building Projects

It is the Council Policy that any enquiry to Planning or Building Control will be automatically referred to the other departments as appropriate.

You are welcome to contact any of the names on the following list. On receiving an approach the officer will contact a colleague within their division who would be the most appropriate person to deal with your particular proposal. A meeting date will be co-ordinated between the internal contact and you will receive a prompt reply offering a date for a meeting.

The contacts are:

Corporate Policy Unit

Economic Development Officer – Susan Rom

Email: susan.rom@rochford.gov.uk

Tel: 01702 318165

Development Control

Planning Manager – John Whitlock

Email: john.whitlock@rochford.gov.uk

Tel: 01702 318080

Building Control

Manager – Ben Jones

Email: ben.jones@rochford.gov.uk

Tel: 01702 318082

Housing Health & Community Care

Environmental Protection Manager – Steve Blake

Email: steve.blake@rochford.gov.uk

Tel: 01702 318036

Contracted Services

Senior Engineer – Richard Tatton-Bennett

Email: richard.tatton-bennett@rochford.gov.uk

Tel: 01702 318116

Summary

This is a service to help customers speed the application process in Rochford.

The service does not have to relate to existing customers who deal regularly with the Council.

Regular customers can continue to approach individual officers as they feel appropriate.

The Council will do its best to ensure that a co-ordinated meeting is arranged within a ten working day period of receipt of the initial approach.

We want to encourage discussions at the earliest stage. Give us the opportunity to prove our service to you!

Issued by:

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